



Saratoga Central Catholic School Re-Registration Enrollment and Tuition Procedures and Policies

* A student's re-registration is not considered complete unless all of the necessary forms are signed, updated and required fees have been paid.

Re-Registration Deadlines and Fees

February 15-March 15 th	-	\$100.00 per family
After March 15th	-	\$150.00 per family

Mrs. Barnes will meet with students and parents, grades 8-11, regarding schedules for their following school year. Appointments will be made using Sign Up Genius, please make sure that your correct email is on the re-registration paperwork. An appointment and schedule will not be prepared for a student until the re-registration packet is completed and all required fees are submitted. Textbooks will be ordered in May for the following school year only for those students that have a completed re-registration packet.

* All families requesting Financial Aid are required to fill out the FACTS Grant and Financial Aid Application online. **(Deadline to apply is April 15)** In the past there has been flexibility with this deadline, we no longer have the ability to extend it; the deadline is firm and out of our control.

* Families requesting Financial Aid are also eligible to submit the Beacon of Hope Scholarship Application. **(Due back to school by March 28)** You are not eligible for the B.O.H. Scholarship, unless you have also applied for Financial Aid through FACTS. If you are re-registering online and paying via e-check, **please note that ALL B.O.H. Applications MUST be printed out, signed and sent to the Principal, Mr. Lombard, by the deadline.**

* Discounts that families are eligible for are the 10% SCC multi-student and diocesan employee discounts. Families that qualify for multiple discounts/financial aid will receive the one that provides the greatest assistance. We cannot stack discounts and aid.

- * The multi-student discount is not applied to the first student's tuition or to the family's total tuition cost, only to any additional students enrolled at SCC (example-#1's tuition is the full tuition amount, #2's tuition is the full amount less 10%. This formula is applied to each additional student).
- * Only families that are in good financial standing with the school by May 1, will be considered to receive any financial aid for the following school year.
- * All financial aid awards are determined by a Financial Aid Committee of the Board of Trustees, using the provided assessment from the FACTS application. We take every precaution to ensure that financial information remains confidential. Data provided to this committee does not include any information that would allow them to identify the student or family.
- * A meeting may be set up **with the Committee** to appeal any financial aid decisions.

Volunteers are an important part of Saratoga Central Catholic's ongoing ability to function and educate our students. Families that sign up to participate in the Volunteer Program are responsible for arranging to volunteer the required number of hours. **All** Volunteers are required to be Virtus trained, sign a Code of Conduct form(annually) and have a background check on file at SCC with Mrs. Bailey, **prior to volunteering**. If you are unable to participate in the Volunteer Program, please submit the \$250.00 Volunteer Fee with your re-registration.

Families will be notified by mail, the beginning of June, the amount of their tuition obligation for the following school year. **The Family Activity Fee, \$250.00, your signed Tuition Contract, page 3, and having an active FACTS Account are required and due by June 30.**

