

Saratoga Central Catholic School
Minutes of the Board of Trustees
November 20, 2019

Members in Attendance:

Dawn Martinez, Board Chair
Fran Dingeman, Vice Chair
Mary Fornabia, Secretary
Megan Hennessey
Becky Stauffer
Peter Hart
Father Tom Chevalier
Mike Kondratowicz, Interim Principal

Absent: Christian Mathiesen, DMD

Board Chair Dawn Martinez called the meeting to order at 5:00pm.
Fr. Chevalier offered an opening prayer.

Approval of Minutes: Megan Hennessey made a motion to approve the October 2019, Board Meeting Minutes and Peter Hart seconded the motion. All members present voted in favor unanimously.

State of the School Report:

- 1- Enrollment stands at 192
- 2- November 14, 2019, Junior Parent Virtual Meeting. Mr. K will follow up with Nichole Mulkern, Guidance Counselor, as to the survey that was completed after the meeting.
- 3- Professional Development Day, RISE Conference, for private schools. Overall, very positive feedback on the day's events.
- 4- November 6, 2019-National Junior/National Honor Society Ceremony.
- 5- November 8, 2019, Veteran's Day Prayer Service.

- 6- November 14, 2019, Drama play, "The Butler Did It". Lots of positive feedback and Ms. Douglass did a fabulous job.
- 7- BOCES Thanksgiving Luncheon hosted by the Senior Class. The seniors served lunch and had arts and crafts for a "full house" of students. It was a huge success.

Committee Reports:

Enrollment (M. Fornabia, A. Campbell, H. Bott)

- 1- Open House Debrief:
 - 29 families attended, mostly from St. Clement's and St. Mary's Ballson Spa.
 - New additions to the Open House: student greeters at the front doors, and a "Welcome Future SCC Students" sign.
 - Mrs. Angelini prepared some samples of her lunch foods (a huge hit).
 - Teachers were well prepared and engaged actively with prospective families.
 - Overall consensus is that it was a successful evening.
 - A discussion was had by the committee of suggestions for future Open Houses.
- 2- Climate Survey:
 - A survey was discussed as the quarter comes to a close. Ways to implement it and what information we are looking for was discussed. Mary Beth Mantia mentioned that surveys are a required component for our accreditation. A team is looking into this and will follow up at the next meeting.
- 3- Mission, Marketing, Enrollment:
 - A discussion was had about the Chairperson of the Mission Enhancement and the Enrollment Committee's meeting to discuss how they can work together.
- 4- Engagement with partner/sister school & churches:
 - Ashley Campbell and Tom Cronin will work on an initiative to open the lines of communication with parishes and churches beyond the Catholic Church.

- Pat Douglass is making positive headway with activities and our “sister schools”
 - Tom Cronin did an excellent job in reaching out to many parishes to promote our Open House.
- 5- Retention: Mark Welcome will work with Mr. K on this.
- 6- Parent/Mentor Program: Heather Bott will follow up with Ellen Bailey on this.
- 7- New Topics;
- Chowder Fest: will be Chaired by Mary Beth Mantia
 - Christmas Craft Fair at St. Mary’s St. Alphonse. SCC to have an information table.

Advancement/Development (Dawn Martinez)

- 1- Walk-A-Thon raised \$3,925.
- 2- Winter Gala:
- As of date we have \$63,500 in Sponsorships.
 - 50/50 raffle, we have sold 37 @ \$60. each with only 400 for sale. The winner will win \$12,000.
 - Currently we have 11 Live Auction Items, these include:
 - Painting
 - D’Andrea Track Box
 - Parking Spot & Lunch for the year
 - Patriot tickets
 - Chad Brown backstretch tour, track box for the day and Paddock passes for a Thursday
 - Set of braces from Byrne Orthodontics
 - 2 night stay at the Sagamore & dinner gift card
 - 3 night stay at Cheyenne Mountain Resort (in Colorado) with breakfast and golf.
 - 3 night stay in a private home at Gore Mountain at the Snow Bowl.
 - 4 tickets for a Live Nation Concert.

The committee is working on Annual Hoffman Car Wash Passes and Disney Passes.

Facilities (Peter Hart) No Meeting this month.

Finance (Megan Hennessey)

- 1- Reviewed October financials with ongoing discussions to reduce the deficit
- 2- It was reported that SCC now has its own Federal I.D. number. In the past it was a shared number with all diocesan schools.
- 3- It was reported that we receive \$20,000 from New York State for money owed from 2013.

Financial Aid (Megan Hennessey) No updates to mention.

Additional Agenda Items:

Old Business: State of the School Address to occur in the Winter, 2020.

New Business: None

Closing Prayer led by Fr, Chevalier that concluded the meeting at 5:30pm.

NEXT MEETING, WEDNESDAY, DECEMBER 18TH, @5PM