

Saratoga Central Catholic School

Minutes of the Board of Trustees

September 26, 2018

5:00pm

Members in Attendance:

Dawn Martinez, Board Chair

Fran Dingeman, Vice Chair

Mary Fornabia, Secretary

Father Tom Chevalier

Becky Stauffer

Megan Hennessey

L. Stephen Lombard

Other Attendees: Peter Hart (Prospective Board Member)

Shelia Murphy (Prospective Board member)

Christian Mathiesen, DMD (Prospective Board Member)

Board Chair Dawn Martinez called the meeting to order at 5:08 pm.

Fr. Tom Chevalier offered an opening prayer.

Prospective Board Members were introduced and each spoke briefly about their relationship with SCC.

Becky Stauffer made a motion to accept the June Board Meeting Minutes and Fran Dingeman seconded the motion. All members present voted in favor.

Guests: Rebecca Cronin, Theology teacher

Kim Waters, ELA, Writing Workshop, History, for 6th grade

Ben Johnson, Calculus and Physics teacher

Each of the teachers spoke about their background and what brought them to SCC.

State of the School Report, by Principal Lombard

- Enrollment is currently 200 students
- Tuition in Arrears- no information as too early in school year.

Update

- **Locker Project.** SCC has received donation money and \$25,000 towards the purchase of approximately 300 lockers, which are on order. Two of three floors will have these new

- lockers. Mr. Lombard mentioned that they would be looking for teams of people to help Mr. D' Ambro install the lockers over long school breaks.
- **Bleacher Project:** Bleachers are installed and are well received by all.
 - **Building/Grounds:** New sprinkler system installed.
 - :Oak trees/apple trees behind the school will be trimmed/cut down.
 - : Front of school (drop off) curb appeal is being spruced up.
 - Compliments have been received as to how nice the front of the school looks.
 - **Uniform Update:** ¼ quarter zip fleece, positively received.
 - **Diocesan wide HS Liturgy:** on September 14, 2018, 700 high school students were at SCC. Fr. Tom Chevalier was very helpful in the success of this liturgy. Considering the fact that it was a very hot and humid day and Mass was in the gym the day was hugely successful and our SCC students were exemplary.
 - **“Meet the Teacher Night”:** held on September 18, and was a very successful evening. 70% of SCC families attended.
 - **Diocesan Enrollment Symposium: BOT and Enrollment Committee** July 23,24,25 2018, Postponed.

NEW BUSINESS

- **Diocesan School Board Liaison:** Josephine Pienkosz, will be attending our BOT meetings in the Fall and Spring. She will be included on Board emails, receive agendas and a copy of our monthly minutes.
- **Diocesan School Webpage:** higherpoweredlearning.org
- **Calendar, Save the Date:** It was Mr. Lombard's intention to share with the BOT the school calendar of events so as we are aware and be able to participate in any way we like. However, due to inclement weather we lost power during our meeting and technology was down.
- **6th Grade Parent Night** –Tuesday, October 2nd 6pm.
- **Open House:** October 24th, Wednesday 6-8 pm
- **Future BOT Meetings:** Faculty/Department members will attend to speak and update us on the curriculum and programs they teach.

Committee Reports

Advancement/Development: Dawn Martinez will Chair this committee.

Mission Enhancement: Becky Stauffer will co-chair with Rebecca Cronin

Finance: no update as to the early date of this meeting.

Facilities: Peter Hart (prospective BOT will Chair) Mr. Lombard will coordinate a meeting with Paul D'Ambro and other committee members.

Enrollment: A meeting was held on 9/25/18, chaired by Jim Browell. Mary Fornabia reported out, that the focus of the Enrollment Committee this year will be to reach out to the community partner schools, and churches about Saratoga Central Catholic. This will be done through attending events, at the schools and after Family Masses at churches. Additionally, we will be reaching out to local clergy and faith formation classes to share information about our school and our Open Houses.

Financial Aid: no update

Nominating Committee: The Board resolves that in lieu of a Nominating Committee, we will ask for potential nominee names at monthly Board meetings. After discussion, we will forward that nominee an application packet.

A motion was made by Fran Dingeman and seconded by Becky Stauffer.

Additional Agenda Items:

Old Business: None

New Business:

- **Attending Partner School Meetings:** we will not attend partner school Board Meetings. Dawn Martinez will email each Board President at our partner schools and invite them to our BOT meetings. If someone would like to attend a partner school meeting they are welcomed to.
- **Notre Dame and Siena College Scholarship Flyer:** Lew Benton, past BOT member, (resigned 9/18) created a flyer to promote these scholarships to out SCC community. This flyer was shared with us. The Board thanked him for his time and dedication to SCC.
- **Megan Hennessey:** The Board resolves that Megan Hennessey has not received her letter of acceptance from the Bishop's office to date. After already serving over one year on our Board, it is resolved that Megan Hennessey is a full and participating member of the SCC Board serving a term from October 2017 to October 2023. Motions to be made at our October Board Meeting.
- **Jordan Family Foundation:** a donation of \$47,000 was purchased for a 9-passenger van. It will primarily be used for the western area transportation to and from our school. It also can be used for transporting students to sporting venues, field trips, etc. This van is also wifi accessible.
- **Paul D'Ambro:** Mr. Lombard commended Mr. D'Ambro on his service and dedication to our school. He has been at our school for the past 10 years and regularly maintains our vans, (saving us money) equipment, and our school grounds.

- **Enrollment:** Concerns about declining enrollment. Discussion about the opening of a middle school at Saratoga Independent School as another option for the community. Also, discussed supporting the Enrollment Committee and encouraging new members to join.
- **Website:** A discussion was had about updating our school website and the financial cost to update it. Fran Dingeman recommended her daughter that specializes in web design as a potential professional to assist us. She will reach out to her and follow up at the next meeting.
- **Becky Stauffer:** shared that St. Clement's is having a Family Fun Day on 9/29/18 and they are looking for some SCC students to help out with this event. In turn they will get service hours.

Closing Prayer led by Father Tom Chevalier, which concluded the meeting at 6:15pm

NEXT MEETING IS OCTOBER 31, 2018, AT 5:00PM