



Saratoga Central Catholic School Tuition Policy

Tuition is payment for services rendered and as such is the primary source of revenue for the school. The principal, in consultation with the local School Board, determines the tuition of the respective school. In order to effectively administer the school, prompt payment of tuition is necessary to assure an adequate cash flow for the school.

In cases of extenuating circumstances, the principal will work with individual families to make arrangements for payment of tuition that will meet the needs of the family and the school. We recognize that situations do arise that necessitate changes in the agreed upon schedule. The specific agreement will be worked out with the principal and/or finance committee of the local School Board.

Tuition Agreement:

A written tuition contract will be prepared for all families which indicates the names of students covered by the contract, the name of the person responsible for paying the tuition, the total combined tuition for the student(s) listed. The responsible party must sign and date the agreement.

All families are required to open and maintain an active “FACTS” account, prior to the opening of school in September. Tuition payments must be kept current. If payments are not current, admission will be denied and the parent or guardian must meet with the Principal. The Principal will create one written arrears agreement between the family and the school which details a plan for bringing tuition current. Default on any payment in the agreement may result in suspension.

After the opening of school Payments more than 1 month in arrears, a delinquency notice will be mailed indicating sanctions be imposed if account remains delinquent.

Payments more than 2 months in arrears, a letter will be sent to parents or guardians indicating that payment must be received within two weeks. If the payment is not received, or if arrangements for payment are not made with the Principal; PowerSchool, Internet & Schoology access will be suspended. Participation in any extracurricular activities (interscholastic sports, drama, class activities, ceremonies, etc.) will be denied. The student(s) may be suspended from classes.

At the end of the school year, any tuition in arrears, admission to final examinations may be denied. Graduating students may not be allowed to participate in graduation ceremonies. Diploma and final transcripts will be held until all tuition is paid.

For returning students, registration for the following school year will be suspended. Student will not be allowed to begin practice for fall sports. Admission on the opening day of school will be denied until all prior year tuition is paid or a written and signed tuition arrears agreement is in place.

Release of student records requested by parents will be denied until all tuition is paid.

Tuition that remains in arrears, unpaid, may be sent to a Third Party for collection.

