



**Saratoga Central Catholic School
2017-2018
Re - Registration Check Off Sheet**

Please be sure to send all of the following documents back, filled out, dated and signed along with the Re-Registration fee and Volunteer Fee (if applicable). Parents with students entering grades 9-12 will be contacted via e-mail, to schedule a Guidance appointment, once your **completed** re-registration is received.

Form	Return
Re-Registration Form (One per student)	
Re-Registration Fee (\$100. by 3/15, \$150. after 3/15) Per Family	
Media/Photo Consent Form – Due with re-registration	
Volunteer Form – (\$250 Fee due, if applicable) Due with re-registration	
Beacon of Hope Scholarship- <u>Due by 3/31/17</u> (You must also submit a Facts Grant and Aid Application online)	
Financial Aid – see enclosed letter Deadline to apply April 15, 2016, through FACTS	----- -----

The following items will be due in June:

- * Signed Tuition Contract
- * Family Activity Fee **(\$250. per family)**

Our Uniform Store is:

Student Styles

15 Cobbee Road
Latham, NY 12110
518-220-9244

www.yourstudentstyles.com



RE-REGISTRATION FORM

\$100.00 FEE PER FAMILY/\$150.00 after March 15

2017 - 2018

PLEASE PRINT CLEARLY

Student Name: _____ Male/Female
Last First Middle Circle One

Grade (2017-2018) _____ Parents Email _____
Main Form of Communication – Please Print Clearly

CUSTODIAL PARENT/GUARDIAN INFORMATION:

#1 Name: _____
Last First Cell #

#2 Name: _____
Last First Cell #

Address: _____
Street Apt #

City State Zip code Home Phone #

If Mailing Address is different from Residence or if Additional mailing is necessary:

#3 Name: _____
Last First Cell #

Address: _____
Street Apt. #

City State Zip Code Home Phone #

Please note that your child will not be enrolled for the 2017-2018 school year unless this form and all enclosed re-registration paperwork is returned by March 15, 2017. There is a \$100.00 fee (non-refundable) due at the time of re-registration. Please make check payable to SCC and return to Mrs. Bailey in room 111. Please fill out one form for each child!

Contact

Mrs. Bailey at 587-7070 ext. 504 or bailey@saratogacatholic.org if you have any questions.

SCC OFFICE USE ONLY: DATE FORM/FEE RECEIVED

DATE REC'D _____ PAYMENT TYPE _____



Saratoga Central Catholic School

"Preparation for College - Values for Life"

MEDIA/PHOTO RELEASE FORM 2017-2018

As part of a community school, students at Saratoga Central Catholic will continue to learn, mentor and volunteer in the community. Because of this, there will be instances where pictures of our students are used in advertisements, on the website, in our school brochure or in our SCC Scoop newsletter. Before we use pictures for any of these purposes, we need permission from you.

Therefore, if we may use your son's or daughter's picture, please fill out, sign and return the form below. If you **do not** give us permission to use your child's picture, please make sure you also indicate that below.

If you have any questions or concerns about Media/Photos, please contact Mary Guarnieri at 587-7070x505. Thank you.

I, _____, Parent/Guardian of _____,

in grade(s) _____, do hereby authorize the use of his/her photographic image

for Saratoga Central Catholic advertising and promotional materials.

Signature _____ Date _____

I, _____, Parent/Guardian of _____,

in grade(s) _____, **DO NOT** authorize the use of his/her photographic image

for Saratoga Central Catholic advertising and promotional materials.

Signature _____ Date _____



**Saratoga Central Catholic School
Volunteer Program 2017-2018**

This is our Sixth year for the Volunteer Program. This program has continued to help us in getting a better number of volunteers for our many school events and fundraisers.

This year there will be many opportunities to volunteer at Saratoga Central Catholic School. For every hour spent volunteering we will waive \$10. of your Volunteer Fee (**1hour =\$10.**) Each family that has not paid the \$250 is required to fulfill 25 hours of volunteer time from September 3, 2017 through May 15, 2018.

Anyone not fulfilling this agreement, that signed up to volunteer will be charged the balance owed, of the \$250.00 fee, in May of the 2017-2018 school year.

Please fill out and return this form, signed and with payment (**if applicable**) with your registration paperwork.

We want to take this opportunity to thank everyone who has consistently volunteered. Your continued support of SCC is truly appreciated.

If you have any question, please contact Mrs. Guarnieri, guarnieri@saratogacatholic.org

Events/Opportunities	Initial by Your Volunteer Interests
Cafeteria Help	
Open Houses	
Baked Goods	
Winter Gala	
Father Bondi Golf Tournament	
Giving Day	
Athletic Events (concession, 50/50, gate)	
Other - (Please Specify)	

***** Please fill out both sides of form *****

Contact Information for Volunteers

Please print clearly, your email will be used as your contact for volunteer sign ups.

Name _____

Home# _____ Cell# _____

Email _____

Students Name _____ Grade _____

I am signing up to volunteer during the 2017-2018 school year. If I am unable to volunteer for the required amount of time I understand that I will be charged the balance of the \$250.00 fee for any outstanding hours due, at a rate of \$10 per hour, in May of 2018.

Signature

Date

I am unable to commit to the required volunteer time for the 2017-2018 school year. I have enclosed the \$250.00 volunteer fee with my re-registration packet. I understand that if there is any time I am available to help I would be welcome to.

Signature

Date





Facts about the Beacon of Hope Scholarship Fund

Eligibility: All students in grades 1-12 are eligible as long as they are enrolled in an Albany Diocesan elementary or secondary school. The scholarship is awarded in the amount of \$1,500 for one school year. To be considered for a Beacon of Hope Scholarship, families must apply annually.

Application Process: The application process is broken down into the following steps:

- Required completion and verification of the FACTS Grant & Aid Assessment at online.factsmgt.com/aid (accessible via the school website).
- Completion of the Beacon of Hope Parent/Guardian Application Form submitted by the family requesting scholarship support delivered to the principal by April 1st (accessible via the school website).
- Completion of the Beacon of Hope Scholarship Recommendation Form from the school principal completed and delivered to the Catholic School Office by April 15th. Once this process is completed the Catholic School Office and the Diocesan Scholarship Committee reviews the applications. If just one of these steps is incomplete your application cannot move forward. Incomplete applications will not be reviewed. **Deadline to Apply:** Principals collect the applications from the families by April 1 and submit them to the Catholic School Office with their recommendations by April 15th. **Selection Process:** The Diocesan Scholarship Committee reads through and scores all applications and determines the recipients. **Notification:** The selection process is completed in May. Schools are then sent a list, and all families receive a letter indicating whether or not they received the award. In late September the schools are sent a list again to verify if students have returned. If they have not, an alternate recipient is selected by the Diocesan Scholarship Committee and the family and school are notified.



SCHOOL YEAR: _____ to _____

APPLICATION FOR BEACON OF HOPE SCHOLARSHIP

(TO BE FILLED OUT BY PARENT/GUARDIAN)

IMPORTANT: In order for a student to be eligible for a Beacon of Hope Scholarship, the family must also fill out the **FACTS Grant & Aid Assessment** at online.factsmgt.com/aid. Paper applications are also available in your school's office. All applications are due to the school principal by April 1st.

Catholic School:	City:				
Name of Student: (First, Middle, Last)					
Street Address:	City:	State:	Zip:		
Sex: (circle) M F Ethnicity: (optional)	Religion: (open to children of all faiths)				
Anticipated grade level in above school year:	(check one)	<input type="checkbox"/> Returning Catholic School Student	<input type="checkbox"/> First Year Catholic School Student		
Please list the Catholic School(s) attended in the past: (if applicable)					
Names of Parents/Guardians:					
How many members in the family?		How many adult members are working?			
Name the occupations of all employed family members:					
How many school-age children are in the immediate family?	Pre-K & K:	Grades 1-5:	Grades 6-8:	High School:	College:
Please describe the reasons why your family is applying for this scholarship: (Feel free to attach a separate sheet if needed)					
Parent/Guardian Signature:			Date:		



Dear Saratoga Central Catholic Family:

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Saratoga Central Catholic for the upcoming 2017-2018 school year. Families applying for financial aid will need to complete an online application, by April 1, 2017 and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by April 15, 2017.

Applicants can apply online beginning February 1, 2017, at <https://online.factsmgmt.com/signin/3GJM7>. Families with an existing FACTS Tuition Account can log into their FACTS account and click onto the Grant and Aid bar on your homepage. If you DO NOT have an existing SCC account you will need to create one. Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your most recent Federal tax forms including all supporting tax schedules.
- Copies of your 2016 W-2 form for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

All supporting documentation can be uploaded in pdf format online.

Documentation can also be faxed to 1-866-315-9264 or mailed to the address below. Please be sure to include the applicant ID on all faxed or mailed correspondence.

FACTS Grant & Aid Assessment
P.O. Box 82524
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-441-4637.

Sincerely,

L. Stephen Lombard
Principal

Ellen Bailey
Admissions/Tuition Coordinator

Apply Online Today!

- Step 1: Navigate to your institution's website to complete the online application
- Step 2: Submit your Federal Form 1040 Income Tax Return, W-2 forms, and supporting documentation for non-taxable income to FACTS. You can upload documents by logging into your online account or fax them to 866-315-9264. Draft or Preview Copy tax documents will not be accepted.

Please allow at least two weeks for processing your application.

Who decides how much financial aid I will receive?

The educational institution granting aid is solely responsible for determining the final award. The analysis completed by FACTS Grant & Aid Assessment serves as a recommendation only.

Why do I have to provide this personal and confidential information?

FACTS Grant & Aid Assessment must verify your expenses and household income to assist your institution in making an informed decision about the amount of financial aid needed for each family.

How can I check the status of my application?

Once you have completed the online application, you will be able to log on to the FACTS Grant & Aid Assessment website to check the status of your application.

Help is available from FACTS



Grant & Aid Assessment

info@factsmgt.com - Phone: 866-315-9262 / Fax: 866-315-9264
PO Box 82524 Lincoln, NE 68501-2524