

Saratoga Central Catholic School
Minutes of the Meeting of the Board of Trustees held on November 12, 2015
7:00 pm

Members in Attendance:

Stan Weeks, Chairman
Mary Gavin, Secretary
Lew Benton
Fr. Tom Chevalier
Fran Dingeman
Jerry Leone
Dawn Martinez
Dan Shea
Becky Stauffer
L. Stephen Lombard, Principal

Other Attendees:

Thomas Gould, Diocesan Liaison
Alphonse Lambert, Athletic Director
Dana VanWormer, Faculty Member (teaches Algebra, Consumer Math)
Ted Kirk, Faculty Member (teaches Middle School and Sophomore Spanish)
Joanne Chaplek, Faculty Member (teaches Earth Science and Regents Biology)

The meeting was called to order by Dr. Weeks.

Fr. Tom offered an opening prayer.

Mr. Leone moved to approve the minutes of the August 13' 2015 meeting. Ms. Martinez seconded the motion and it was unanimously approved.

The board welcomed the new faculty members. Each of the new faculty members was introduced to the board and provided a description of their experience thus far at SCC.

Coach Lambert reported on the status of the school's athletic programs. We offer 14 varsity sports, and 28 total sports teams. The board expressed their support for the Coach's initiatives. Mr. Shea made a motion to support SCC's move from the WAC to the WARSAREN league for sports. The motion was seconded by Ms. Martinez and unanimously approved.

State of the School Report was presented by Mr. Lombard

- Mr. Lombard reported that current enrollment is 255 (unchanged from last month)
- Mr. Lombard reported that the drama group fundraiser in October was a success.
- Mr. Lombard reported that the NHS/NJHS inductions were held on October 28. Mr. Pizzingrillo attended the induction ceremony
- Mr. Lombard reported that some of our students visited St. Mary's in Ballston Spa, St. Clement's and SMSA. This is the first of three planned visits for the academic year.
- Mr. Lombard reported that winter sports opened on November 9th. We have 9 winter sports teams.

- Mr. Lombard reported that the school held a memorial service in honor of veterans on Tuesday, November 10.
- Mr. Lombard reminded the board that rosary is being held in the chapel on Friday, November 13th at 7:30 am.
- Mr. Lombard reported that the entrance exam will be offered on Saturday morning, November 14.
- This weekend, the drama troupe is presenting a play at the Parish Center.
- Standardized testing is underway.
- Open House is scheduled for Wednesday, November 18' Mrs. Bailey has put together informational folders for attendees.
- Mr. Lombard reported that members of the class of 1940 and 1955 visited the school.
- Mr. Lombard distributed a copy of a letter regarding the Diocese's decision to leave middle school classes at the high schools.
- SCC students will host a lunch for the BOCES students on Friday, November 20.

Development Committee

- Mr. Benton reported that the Development Committee did not meet since our last meeting, however, he did present some comparative information about prior year fundraising.
- Ms. Martinez reported on the progress on the gala. The board expressed its appreciation for her hard work.

Finance Committee

- Mr. Leone reported on the Finance Committee's most-recent meeting. Results through October are consistent with budget.
- Mr. Leone reported that the comparative data information on the financial statements is inconsistent with the budget that we approved, and that Ms. Gavin has agreed to reconcile those items with the Diocesan office.

Facilities Committee

- Mr. Shea reported on the most recent activity of the Facilities Committee, noting that priority projects are sprinklers and carpeting.
- Mr. Shea agreed to follow-up with Ms. Tarkelson about grant funding for new lockers.

Financial Aid Committee

- Ms. Gavin reported that the committee has not met since our last board meeting.

Strategic Plan Committee

- Mrs. Martinez reported that an updated draft of the Strategic Plan was reviewed by the Committee, that draft was circulated full board for review and comment.
- Mrs. Martinez reported that Mr. Lombard has elected to do a State of the School Address during Catholic School's week.
- Consideration was given to a change in the physical education program. Mr. Lombard explored the idea with the Diocese and it was determined that no change would be made at this time.

Mission Enhancement Committee

- Dr. Weeks presented a draft mission statement. The board reviewed and discussed the statement, and a motion was made by Ms. Gavin and seconded by Mr. Leone to accept the proposed statement---“Saratoga Central Catholic School seeks to enlighten, inspire, and nurture the minds, hearts, and souls of our students in academic excellence based on the teachings of Jesus Christ in the Catholic tradition.” Tag line approved---“Omnia Pro Deo (All for God)

Enrollment Committee

- Mr. Shea reported that the next Open House will be held on November 18th. The committee will participate in that Open House.
- The Enrollment Committee will have a member shadowing each tour group.
- Dr. Weeks encouraged the board members to attend the Open House.

Nominating Committee

- Mr. Leone advised that the committee had not met as there are currently no nominees under consideration.
- Dr. Weeks reminded the board that three members (Carson, Gavin and Leone) will cycle off of the board at the conclusion of this school year.

School Liaisons

- Mr. Leone reported that he attended both the November meeting at SMSA. Their holiday development letter will go out shortly. Tuition discussions are underway as they consider necessary capital improvements. They are using Facebook as a “touch point” for the school. They are hosting a large garage sale this weekend.
- Ms. Gavin reported that she attended the St. Clement’s meeting on October 20th. She noted that they were very welcoming. Enrollment is 300 (98 early childhood/ 202 K-5). The Diocesan board liaison encouraged St. Clement’s to continue to submit pieces/pictures to the press and the Evangelist to help in raising the profile of Catholic schools (I add this because it is probably something we should be doing, as well). Their “Angel Fund”, which was conceived last year and kicked-off simply by putting a flyer in the church bulletin, has been well-received. The Angel Fund allows parishioners to donate to a “tuition pool” for students who need financial assistance in order to attend St. Clement’s. There is no minimum requirement – some donations are a one-time \$10 gift, other people donate \$100/month and have it charged to a credit card. The finance committee reported that they are doing a “service cost comparison” on their early childhood program tuition and their extended day charges to make sure they are maximizing revenue from these areas. The enrollment committee indicated that they are considering TV ads on PBS as a possible way to reach potential students.
- Dr. Weeks will attend the St. Mary’s of Ballston Spa meeting later this month.

At 8:52 p.m., the meeting was adjourned to Executive Session.

At 9:00 p.m., the meeting was adjourned with a prayer offered by Dr. Weeks.

The next board meeting is scheduled for Thursday, December 10th at 6:30 p.m.