

Saratoga Central Catholic School
Minutes of the Meeting of the Board of Trustees held on May 15, 2014

Attendees: Stan Weeks, Chairman
Jerry Leone, Vice Chairman
Mary Gavin, Secretary
Lew Benton
Kathy Carson
Tom Gould
Fr. Dominic Ingemie
Michael Naughton
Dan Shea

The meeting was called to order by Dr. Weeks.

- Dr. Weeks offered a prayer.
- Mr. Benton made a motion to approve the minutes of the March meeting. The motion was seconded by Mr. Leone and unanimously approved.

Advancement/Development Committee Report

- Dr. Weeks emailed the report to the board in advance of the meeting.
- The golf tournament is scheduled for May 23rd. We have more than 85 golfers registered.
- It was determined that an alumni newsletter should be pursued
- Dr. Weeks announced that Lew Benton has agreed to chair the Development Committee going forward.

Nominating Committee Report

- Mr. Leone reported that a Francine Dingeman has applied for and been interviewed for participation on the board. Based on that application and recommendation the committee presented her for acceptance to the board. Mr. Leone reported that she has completed all required paperwork.
- Mr. Leone moved that we accept Francine Dingeman as a new board member, subject to the approval of the Superintendent and the Bishop. Ms. Carson seconded the motion. It was unanimously approved.
- Mr. Leone reported that he has received an application from another candidate from whom he will collect the appropriate paperwork and arrange an interview.

The Capital Campaign report was given by Mr. Gould

- Mr. Gould reported the committee is working on arranging a contribution for removal and replacement of trees on the front lawn.
- Mr. Gould recommended that the Capital Campaign Committee have a Spring wrap-up meeting.

The Enrollment Committee report was given by Mr. Naughton

- Mr. Naughton reported that the enrollment committee met and reviewed the tuition credit program and recommended that the principal implement the program at a lesser amount than originally proposed or, in lieu of a cash rebate, ticket to the gala. The committee believes that the student who is referred should be required to stay at least one semester for the referring family to receive the benefit. The concept of giving gala ticket(s) was embraced by the board. The consensus of the board was to support the program of incentivizing referrals with two gala tickets for each referral of a new family whose children enroll at SCC and stay for one semester.
- The committee will provide the board with a list of five items which they feel should be priorities. That list will be provided at the June board meeting.

The board discussed the prospect of a money back guarantee if a new student leaves during his/her first semester. The consensus of the board was to postpone the idea of a money back guarantee until and unless we embark on a public advertising campaign.

The Mission Effectiveness Committee report was given by Dr. Weeks

- Mr. Lombard reported that Mr. Pizzigrillo called to advise that he is planning to come to the June meeting of this board to discuss the Mission Effectiveness Committee.

The Facilities Committee

- Mr. Shea reported that the sidewalk project has evolved into a full replacement of the sidewalk.
- Mr. Lombard will talk to Mr. Shea and his committee about potential changes to the field.

The Finance Committee report was presented by Mr. Gould

- Mr. Gould reported that because the Diocese has developed a new form for the budget, the committee did not prepare a budget at the last meeting, but plan to do so at a meeting at 7:00 pm on the 21st in the rectory.
- The Finance Committee remains committed to submitting a balanced budget.

The Financial Aid Committee report was presented by Mr. Gould

- Mr. Gould reported that we had \$100,000 to allocate in financial aid and that a detailed spreadsheet was developed to review subjective and objective measures in the award of aid.
- Mr. Lombard will advise parents of awarded aid by mail.
- Ms. Gavin will forward the matrix used to Mr. Lombard to share with the diocese.

School Liaison Reports:

- Mr. Leone did not attend the SMSA meeting.
- Mr. Gould reported that he plans to attend the May meeting. He also reported that he advised the three principals of feeder schools that we have approved a 5% tuition credit for siblings of students in their schools.
- Mr. Shea reported that St. Mary's meeting has not yet been held.

Principal's Report:

- Mr. Lombard provided an enrollment report.
- Mr. Lombard reported on tuition in arrears.
- Mr. Lombard reported that he and staff had preliminary budget meetings with Ms. Gemello and much progress has been made
- Mr. Lombard asked board members to review the website www.8to18.com
- Mr. Lombard reported on a number of sports teams achievements, including the baseball team's Sectional
- Coach Lambert and Ms. Izzo have been invited to the next meeting to discuss the girls' soccer program for the fall.
- Mr. Lombard reported on very exciting news that our science teacher Mr. Brad Walajtys was named Saratoga Today's Teacher of the Year and that six of our students were awarded writing honors by the Schenectady Gazette.

Ms. Gavin asked Mr. Lombard to please provide detail of the use of the \$100 per student graduation fee, and suggested that details of the fee's purposes be included in the letter when it is sent out next year. Mr. Lombard agreed to do so.

The meeting was adjourned to Executive Session at 8:40 pm.

At 9:10, the meeting was adjourned with a prayer.

Future Meeting dates:

June 19, 2014