

**Saratoga Central Catholic School**  
**Minutes of the Meeting of the Board of Trustees held on February 27, 2014**

**Attendees:** Stan Weeks, Chairman  
Lew Benton  
Tom Gould  
Fr. Dominic Ingemie  
Michael Naughton  
Stephen Lombard, Principal  
Sandy Tarkelson, Director of Development

**Guests:** Joe and Tonya Parisi, parents of children attending our school

- The meeting was called to order by Dr. Weeks.
- Dr. Weeks offered a prayer.
- Mr. Benton made a motion to approve the minutes of the January meeting. The motion was seconded by Fr. Ingemie and unanimously approved.

**Discussion with Guests;**

Mr. and Mrs. Parisi were welcomed to the meeting. Mr. and Mrs. Parisi are parents of children attending our school. They came to the meeting to express their appreciation for the fine work of faculty and staff, and to recommend that the faculty improve their representation of Catholic doctrine and Catholic moral principles to the students. Mr. Benton and Fr. Ingemie pointed out that the context within which certain faculty comments were made should be taken into consideration. Mr. Gould indicated that school personnel do have the obligation to state the church's position on relevant moral topics discussed at school. Principal Lombard will continue to meet with Mr. and Mrs. Parisi to examine this topic in more detail.

**Advancement/Development Committee Report**

- Dr. Weeks reported that the Advancement/Development Committee met via conference call to discuss Gala results, fundraising plans and future activities.
- One hundred and twenty alumni have submitted paid pledges. Sending letters to alumni has been deemed very helpful and will be continued next year. \$16,000 has been received to date.
- Beacon of Hope Ball (Diocesan Scholarship Fund Drive) will be held on March 8. Board members are recommended to attend if at all possible.
- Symposium on School Finances-Dollars and Sense 2.0 will be held at NDBG on Saturday, April 5, from 8:30am to 1:30pm. Diocesan 5 K Run will be held on Saturday, May 3. Posters are available for board members to place in areas of business. MoTown-fund raiser for the music and Arts program- will be held on Sunday, March 23, contact Sandy Tarkleson for tickets.

**The Capital Campaign report was given by Mr. Gould**

- Mr. Gould reported that the last project (sidewalks) will be addressed in July. Tom will call Dan Shea about confirming city assistance and approvals.

**The Mission Enhancement Committee report was given by Mr. Naughton**

- Mr. Naughton reported that Mrs. McHale and Mrs. Fornabia obtained eleven student speakers at Mass for Catholic Schools Week.
- Mr. Naughton reported that Mr. Welcome and Mr. Ostrowski continue to work together to create a Workbook database.

**The Facilities Committee**

- No meeting was held and Mr. Shea was not present, so no report was provided.

**The Finance Committee report was presented by Mr. Gould**

- Mr. Gould reported that at the end of January the school is operating with a balanced budget.
- Mr. Gould reported that the committee is now working to develop the expenditure budget for the 2014/2015 school year, with personnel costs being specified at their next meeting.
- Mr. Gould reported that the committee plans to submit a budget to the school board at the May meeting. Goal is to submit the budget to the Diocese by the end of May.

**The Financial Aid Committee did not meet and does not anticipate meeting until March. Ms. Gavin and Mr. Benton volunteered to join the committee.**

**School Liaison Reports:**

- Mr. Leone was not present but sent notes regarding the St. Mary's-St. Alphonse board meeting on February 10. The development director, Sally Behan, reported that the alumni letters sent will return \$42,000 to the fundraising budget. The two letters replaced a three day phonathon that used to net approximately \$15,000. They also have a race for education and a 5K race coming up in the spring that typically net \$10,000 and \$15,000 respectively. Their strategic plan has been completed and the board is working to establish committees for each section of the plan.
- Mr. Gould reported that all feeder schools were contacted regarding the March 4 joint meeting. Board members were encouraged to share with Mr. Weeks any information that may be helpful in preparation of his remarks for this meeting.
- Mr. Shea was not present, so no report was given.

**Principal's Report:**

- Mr. Lombard presented an enrollment report. Current enrollment is 220 students.
- There are 39 completed registrations for 2014/2015
- Superintendent Pizzingrillo has decided that Diocesan schools will participate in the full NYS testing obligation.
- Tuition contract drafts were given to the board and suggestions for revisions are encouraged.
- Reregistration timeline was explained.

- **School uniforms are being evaluated for possible changes.**

**Tuition Credit and Tuition Guarantee programs:**

The Mission Enhancement Committee was asked to review these two proposed programs and report their recommendations to the Board at the March meeting.

**Board Constitution and By-Laws:**

Dr. Weeks will report at the next meeting regarding committee structure suggested by Superintendent Pizzingrillo.

Dr. Weeks distributed a summary of Board Objectives for 2013-14 for review and discussion at the next meeting.

Mr. Gould offered a closing prayer.

There being no further business, the meeting was adjourned at 6:30 pm.

**Future Meeting dates:**

**March 27, 2014**

**April 24, 2014**

**May 15, 2014**

**June 19, 2014**