

# **Saratoga Central Catholic School Board**

## **Meeting Minutes**

Wednesday, June 30, 2021

### **Opening**

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:00 on Wednesday, June 30, 2021 by Chairperson Dawn Martinez. Joe Kilmade gave the opening prayer. The meeting took place in person.

### **Present**

Dawn Martinez-Chairperson, Mary Fornabia-Co-Chair, Sandy Blanchard, Michael Kondratowicz, Laurie Tomita, Terrill Brown, Bill Darcy, and Joseph Kilmade, school principal

### **Absent**

Peter Hart  
Francine Dingeman  
Becky Stauffer

### **Approval of Minutes**

A motion was made to accept the May 25, 2021 meeting minutes by Terrill Brown and was seconded by Laurie Tomita. Minutes were unanimously approved.

### **Introduction of Guests**

Coach Lambert was introduced and gave a re-cap of the sports program for SY 20-21 as well as an update on sports for SY 21-22. Many students participated despite the condensed seasons and the hope it to allow students to continue to participate in multiple sports simultaneously throughout a given season. Board is in support of this.

### **State of the School Report: Joseph Kilmade, School Principal**

- Class of 2021 graduation was held in person and successfully at St. Clements Church.
- Four Regents tests were given with 75% of students taking part
- 216 registered for SY 21-22
- Health and safety protocols have not yet changed for the fall opening with the exception of moving from 6 ft social distance to 3 ft.
- Staffing to stay the same for 21-22. If additional students added plans will be adjusted
- Plan to look into options for snow removal, lawn care, maintenance services with the impending retiring of Mr. D'ambro

## **Committee Reports**

### Enrollment (Mr. Kilmade):

- No enrolment meeting held
- Board liaison will be included for 21-22
- Small sub-committee (PTA) is begin discussed for the fall.

### Advancement/Development (Dawn Martinez):

- Triple Crown Raffle sold 201 tickets. \$10,050 to school, \$6030 to winner, \$2512.50 place, \$1507.50 show. Strong suggestion to keep this type of raffle for 21-22
- Golf Tournament has a full field of 129 golfers and net of \$21,856.24
- Alumni event proposed to take place in the coming months

### Facilities (Joe Kilmade):

- Kitchen renovation has begun. 3-4 classrooms will be created in Parish Center. Student space underway as well.

### Mission Enhancement:

- Nothing to report

### Finance and Financial Aid (Michael Kondratowicz):

- PPP loan has been forgiven
- School plans to apply for additional EANS funding
- Tuition arrears has not increased and some payments continue to be received
- Scholarships are in the process of being awarded for 21-22
- Transportation costs are being evaluated for upcoming school year

## **New Business**

- Executive committee was elected and voted on. Terrill Brown made motion to approve. Laurie Tomita seconded. Board unanimously approve the following:
  - Mary Fornabia-Chariperson
  - Mike Kondratowicz- Finance Chair
  - Sandy Blanchard-Secretary

- Board unanimously approved a resolution on tuition arrears as stated below. Laurie Tomita made first motion to approve. Mike Kondratowicz seconded.

**SCC Board Resolution**  
**Arrears**  
**6/30/2021**

Only 10% of a students current year tuition can be rolled forward to a new academic year in September. The family has the option of adding the 10% owed to their monthly tuition payment.

If more than 10% of tuition is owed and not paid in full in by the end of a school year, that student will not be invited back for the next academic year.

All tuition must be paid in full to graduate.

- **Dawn Martinez was recognized for her tireless 6 years of service on the SCC School Board! Thank you Mrs. Martinez for your many, many years of support!**
- **Old Business**
- Career Day thank you letters are complete and will be mailed

**Adjournment**

Meeting was adjourned by Chairperson Dawn Martinez and a closing prayer was given by Joe Kilmade.

Minutes submitted by: Sandy Blanchard