

Saratoga Central Catholic School Board

Meeting Minutes

Wednesday, January 26, 2022

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:00 on Wednesday, January 26, 2022 by Chairperson Mary Fornabia. Joe Kilmade gave the opening prayer. The meeting took place in person.

Present

Mary Fornabia-Chair, Michael Kondratowicz,-Vice Chair, Sandy Blanchard-Secretary, Terrill Brown, Jeff Pompa, Lisa Moser (via phone), Bill Darcy, Laurie Tomita, and Joseph Kilmade, school principal

Absent

Fr. James

Approval of Minutes

A motion was made to accept the December 15, 2021 meeting minutes by Sandy Blanchard and was seconded by Laurie Tomita. Minutes were unanimously approved.

Introduction of Guests

No guests were present at the meeting

State of the School Report: Joseph Kilmade, School Principal

- 205 students currently enrolled
- Multiple tours have been given to potential students and their families
- 21 families signed up for the January Open House. The whole staff will be in attendance
- Open House benefited from advertisements and social media push
- Heat issue forced delay of start back from Christmas break by one day

Committee Reports

Advancement/Development (Mary Fornabia):

- Over \$48,000 raised during the virtual winter gala
- Live drawing of raffle to take place on YouTube after Open House
- Discussions taking place with Heather Bott to discuss the Golf Tournament planning

Enrollment (Sandy Blanchard):

- Katie Dunn will be committee chair
- Smaller committee to focus retention, recruitment, and marketing
- Members will be called to meet within the next two weeks

Facilities (Bill Darcy):

- Components of heating system were replaced at the beginning of January
- Consultation with heating contractors regarding the remaining repairs needed will take place.
- New kitchen is working out well.
- Monthly meetings take place between parish and school to ensure partnership is functioning well.
- School and parish put thoughts together regarding facility use agreement and present to Diocese to formalize
- Student safety while walking to annex discussed. No incidents reported but options to ensure safety are being looked into. Possibilities include covered walkway, painted lines delineating walkway.

Mission Enhancement:

- Nothing to report

Finance and Financial Aid (Michael Kondratowicz):

- Tuition in arrears lower in the month of December
- Committee has recommended a 5% tuition increase for 22-23 school year
- The actual cost to educate a child at Saratoga Central Catholic is \$11,500. Even with tuition increase the total cost to educate will not be covered.
- An activity fee is proposed to take place of the volunteer fee but families are still encouraged to volunteer

Nominations:

- Laurie T. brought forth a potential nominee. Board president will reach out to potential candidate to discuss further

New Business

- Board voted to approve **three** motions pertaining to fees for the 2022-2023 school year. Presented by Mike K., seconded by Laurie T. Unanimously passed by Board.
- Motion 1-Tuition Amount:
 - Middle school tuition will be \$7750
 - High School tuition will be \$10,325
- Motion 2-Fees:
 - Registration Fee will be \$125 per student
 - Middle School Activity Fee is set at \$200 per student
 - High School Activity Fee is set at \$250 per student
- Motion 3-Discounts:
 - School employee-80%
 - Diocesan employee-20%
 - Multiple Child Discount-10%
- Updates to health and safety plan are being conducted. Mask policy to remain in place. Home test are available for students and staff
 - Asymptomatic and unvaccinated individuals who have been exposed can come to school without symptoms by testing negative at home.

Old Business

- None

Adjournment

Meeting was adjourned by Chairperson Mary Fornabia and a closing prayer was given by Joe Kilmade.

Minutes submitted by: Sandy Blanchard