

**Saratoga Central Catholic School
Board of Trustees**

Meeting Minutes
Tuesday November 28, 2023

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 4:35 pm. Principal Signor led the opening prayer.

Present

Dan Kumlander- Chair, Nikki Hartmann - Vice Chair, Trish Dugan - Secretary, Chris Signor - School Principal, Lisa Moser, Jeff Pompa, Rose Place

Absent: Fr. James Ebert

Approval of Minutes

Motion to approve three sets of minutes by Jeff Pompa and was seconded by Nikki Hartmann. The motion was approved and carried.

State of the School Report: (Chris Signor, Principal)

- The Moser Foundation donated funds to provide second shift security and direct supervision for students in the building waiting for practices or any after school programs between 3-5pm daily.
- As of now there are currently 200 students enrolled at SCC.
- The school recently purchased Hallow (a Catholic and meditation prayer app). The app can be used by students and their families and is already currently being used for opening prayer, closing prayer and advent challenge.
- Hall Pass was discussed a real time app that tracks student's attendance in all classes.

1. Committee Reports:

a. Advancement and Development (Lisa Moser)

- The SCC Gala will be held Friday, March 15th 2024 at Saratoga National this year. Lisa Moser is currently working on save the dates with Aiden Lambert.
- The SCC Golf Tournament will be held at Brookhaven this year Friday, May 24th, 2024

b. Enrollment and Retention (Nikki Hartmann)

- Aiden Lambert is setting up FAQ's on the web for new SCC families to reference.
- Alumni are being highlighted on social media along with donations being sent in from alum.
- Quiz Bowl is coming back April 2024.
- Survey work will be similar to last year only there will be an addition of 6th grade and new transfer students feedback to identify parent / student satisfaction.
- Spirit Day 2024 was discussed about including parents of prospective MS students from sister schools but there was concern about space in the gymnasium.
- Pat Douglass has been working with St. Mary's Ballston Spa on their Christmas Pageant.

c. Mission Enhancement (Trish Dugan)

- Pat Douglass's notes were read and summarized; Masses were outlined along with peer ministry and upcoming retreats and service projects that are planned for the month of December. Boces Luncheon and Shelters of Saratoga Thanksgiving feasts were prepared by the Senior Class at SCC. Religion Classes / Theology theme is preparing for Advent.

Various projects are planned. Both 6&7th grade are making advent calendars with the theme of service and 8th grade is making a Jesse tree (the ancestry of Jesus) creating ornaments and reading bible stories in class. SCC has partnered with Hallow (a Catholic and meditation prayer app) John Pikus the Theology teacher for 10th, 11th, and 12th grade has spearheaded this for the faculty, staff, students and their families.

- There will be two individuals joining the Mission Enhancement committee in January 2024.

d. Finance (Dan Kumlander)

- Tuition increase of 15.6% over same period last year and salaries and benefits decreased 15.3% over same period last year.
- Deficit of \$74k compared to deficit of 95k for same period last year. Deficit would have been much bigger last year if not for ERC revenue of \$250,000 included (one time occurrence). Current deficit is timing, still trending towards yearend profit.
- The budget was adjusted with the addition of a fulltime employee Bill Brooker for endowment scholarships and capital campaign.

e. Financial Aid (Dan Kumlander)

- Financial Aid up \$61K

f. Nominations (Lisa Moser, Jeff Pompa, Rose Place)

- The applications for prospective board members have already been coming in and applicants will be vetted and discussed by the committee going forward for 2024.

g. Facilities (Jeff Pompa)

- Heating season underway, TBS is under contract for monthly service calls to ensure proper operation and perform necessary maintenance.
- Fire inspection performed on 11-8-23. There was substantial compliance with only one action item of batteries in an exit light. Batteries have been purchased and are awaiting installation from qualified electrician and the remounting of the fire extinguishers has been completed.
- A motion was made by Jeff Pompa for the \$22,500 fee for the design work of the roof and was seconded by Lisa Moser. It was determined last meeting that this fee is in the budget and is necessary to kick start the process of getting the roof replaced. Motion carried for roof design fee.

Additional Agenda Items

1. Old Business

- All Teacher advisors were met with for PTSO, Spirit has officially dissolved.

2. New Business

- Next meeting moved to 5pm on Tuesday, December 19th, 2023
- The Moser's offered their downtown parking lot for the Victorian Street Walk (\$10 per car) to benefit the SCC baseball team.

Closing Prayer – (Chris Signor)

- Meeting was adjourned at 6:13pm. Principal Signor led the closing prayer.