

Saratoga Central Catholic School Board

Meeting Minutes
Wednesday, March 30, 2022

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:00 on Wednesday, March 30, 2022 by Chairperson Mary Fornabia. Joe Kilmade gave the opening prayer. The meeting took place in person.

Present

Mary Fornabia-Chair, Michael Kondratowicz,-Vice Chair, Sandy Blanchard-Secretary, Terrill Brown, Lisa Moser, Bill Darcy, and Joseph Kilmade, school principal

Absent

Fr. James, Laurie Tomita, Jeff Pompa

Approval of Minutes

A motion was made to accept the February 16, 2022 meeting minutes by Mike Kondratowicz and was seconded by Lisa Moser. Minutes were unanimously approved.

Introduction of Guests

No guests present

State of the School Report: Joseph Kilmade, School Principal

- Tours and inquiries are continuing daily
- Online application process is open to prospective families
- Online re-registration process for current families is open
- A new faculty member has been hired for data/technology
- End of school year schedule has been set and will be sent out shortly
- The Accreditation process continues and is in the final stages
- The school climate is overall positive. It is encouraged to engage in conversations regarding any concerns directly to the Mr. Kilmade

Committee Reports

Advancement/Development (Mary Fornabia):

- Alumni appeal has been sent to the printer. Ms. Izzo is leading this effort. Diverse ways to give will be offered: ie, text/email
- Save the Date sent for the Golf Tournament. Information and registration can also be found in News and Notes

Enrollment (Sandy Blanchard):

- Katie Dunn resigned from the chair position
- Re-grouping of Enrollment will be taking place

Facilities (Bill Darcy):

- A few more issues have been discovered with the boiler. New parts need to be ordered so that necessary repairs can be made prior to October.
- Water usage was high due to boiler issue
- Decision on the cleaning service will be made by end of May. Options include hiring in house.
- Leak issues discovered with the roof. Repairs and estimates are being discussed.
- Discussions on revision of transportation policy and fees underway

Mission Enhancement:

- Nothing to report

Finance and Financial Aid (Michael Kondratowicz):

- Salaries have come in under budget
- Covid has raised the cost of our cleaning supply budget
- Proposal to keep the interim school counselor in place once Mrs. Mulkern returns. More support for the counseling office would be beneficial to all students.
- Transportation costs continue to be reviewed. Revisions will be made for next school year
- Have had some success collecting the tuition in arrears. This has been a focus of the finance committee and the board. We are not just seeing arrears with a small number of families
- Financial Aid schedule is set

Nominations:

- Applications received from two potential nominees.

New Business

- Bill Darcy will investigate the potential of working with the engineer that the Diocese has on staff to address some of the facility concerns

Old Business

- None

Adjournment

Meeting was adjourned by Chairperson Mary Fornabia and a closing prayer was given by Joe Kilmade.

Minutes submitted by: Sandy Blanchard