

**Saratoga Central Catholic School**  
**Board of Trustees**  
*Meeting Minutes*  
*Tuesday March 21, 2023*

**Opening**

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:33pm.

Principal Signor led the opening prayer.

**Present - Note This Meeting was held via Zoom.**

Sandy Blanchard - Chair, Michael Kondratowicz - Vice Chair, Bill Darcy - Secretary, Chris Signor - School Principal, Terill Brown, Jeff Pompa, Dan Kumlander, Lisa Moser, Nikki Hartmann.

**Absent**

Fr. James Ebert.

**Approval of Minutes**

A motion was made to approve the February 28, 2023 meeting minutes by Lisa Moser and seconded by Nikki Hartmann.

**State of the School Report: (Chris Signor, Principal)**

- There are currently no building / facilities deficiency issues to report.
- Recent roof patch work is holding.
- Twenty tours took place at the March 16, 2023 Open House with ten additional tours scheduled.
- Locker room project is progressing.
- Preliminary meetings with designers for lobby renovation have begun.
- Dual Enrollment program w/ SUNY Adirondack has been finalized. Cost per student is \$203 for 3 college credits. There is a no cost non credit option. Seventeen total courses are being offered as part of this program. Teachers who are dual certified to teach both high school and college will take part in this program. There is no additional compensation for teachers, but this will not add to their current workload.

## Committee Reports

### Advancement and Development - (Lisa Moser)

- Plans for the Golf Outing are underway.
- Golf Outing date is Friday May 26, 2023.

### Enrollment and Retention - (Nikki Hartmann)

- Both the Saints for a Day and School Spirit day were successful.
- Coach Lambert received a letter thanking everyone for a wonderful experience at the recent open house, with particular thanks to the student ambassadors!
- Re-enrollment numbers are positive and progressing daily.
- There are 20 families, comprising 25 prospective students currently showing interest in attending SCC next year. Many of these students are from the local public school districts.
- Informational survey will be ready by June. Survey focus items will be in Instruction, Community and Catholic Identity. A Cognia rep is involved in the survey design.

### Mission Enhancement - (Terill Brown)

- Ms. Douglass has begun planning for the BOCES Prom May 12, 2023 in the Parish Center.
- Reconciliation for students is scheduled for March 28 and 29.
- Two upcoming retreats are a peer minister retreat to be held at St. Marys in Ballston Spa on March 30, and the rescheduled 11th grade retreat which will be held in the Parish Center - Fr. Kyle will host the 11th grade retreat and Albany Diocese representative Tom Cronin will speak at this event.
- Living Stations of The Cross will be presented by the senior class during Holy Week.
- SCC Giving Circles Compassion Fundraiser will be held on March 30.
- Peer Tutoring begins after Easter. Juniors and Seniors will go to St. Clements to tutor 4th and 5th graders.
- Middle school religion class projects currently taking place are...
  - 6th Grade - w/ Mr. McGee - Psalms recital which will be part of a game to be created around the Liturgical Year.
  - 7th Grade - w/ Ms. Douglass - Lenten theme weeks. Week 4 theme is "Pray for the Vision".
  - 8th Grade - w/ Ms. Douglass - Lenten weekly reflection on the Sunday Gospel.

#### Finance and Financial Aid (Mike Kondratowicz)

- Fundraising exceeds budget year to date amount - largely due to the highly successful Gala proceeds.
- Utility costs remain below budget, in part due to solar energy credits received.
- New Booster Club Fundraising arm will begin soon.
- Baseball and Softball concession fundraisers are being planned. Utilization of the school parking lot as a fundraiser for special events (July 4 etc. ) also being discussed.
- Principal Signor is inquiring about tables and cleaning equipment from the old Catholic Central building - all which can be used at SCC.
- Financial Aid planning for next year is on schedule.
- Applications are being collected for the Beacon of Hope, Cabrini and Lally Funds. Filing deadlines for these applications is April 1, 2023.
- Notices are being sent to all families with tuition in arrears.
- Bankruptcy Proceedings at the Diocese were discussed. At this time, these proceedings appear to not affect the school.

#### Facilities - (Bill Darcy)

- No new business other than Principal Signors comments above (see State of The School).

#### Nominations

- There were no BOT nominations.
- Board Chair Sandy Blanchard will be presenting candidates for BOT membership shortly. Sandy has encouraged current BOT members to suggest candidates as well.

#### New Business

- A brief discussion regarding the bankruptcy proceeding at the diocese was discussed.

**Old Business:** No old business.

**Adjournment** Meeting was adjourned at 6:36pm. Principal Signor led the closing prayer.