

Saratoga Central Catholic School Board

Meeting Minutes

Wednesday, March 31, 2021

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:00 on Wednesday, March 31, 2021 via Zoom by Chairperson Dawn Martinez. Fr. Chevalier gave the opening prayer.

Present

Dawn Martinez-Chairperson, Mary Fornabia-Co-Chair, Sandy Blanchard, Terrill Brown, Francine Dingeman, Michael Kondratowicz, Becky Stauffer, Rev. Thomas Chevalier, Laurie Tomita and Joseph Kilmade, school principal

Absent

Peter Hart

Approval of Minutes

A motion was made to accept the February 24, 2021 meeting minutes by Fran Dingeman and was seconded by Mary Fornabia. Minutes were unanimously approved.

Introduction of Guests

No guests in attendance this month

State of the School Report: Joseph Kilmade, School Principal

- Clubs and sports continue to progress. Basketball concluded without incident. Good energy in the school with the additional activities. Prom will take place as well.
- Two open houses are scheduled for 4/15 and 4/17. These will take place by appointment. Teachers will be on hand at both. Positive response so far
- Current and new family registration continues. As of date of meeting, 125 re-registrations collected and 25 new families signed on. Projected enrollment to start 21-22 school year is around 200 students
- Staffing will remain consistent for 21-22 school year
- Covid protocols remain in place. Positive, but contained, case led the school to work fully remote for one day. School and students easily transitioned in and out of remote procedures.
- No mandates as of yet from the Diocese regarding Covid vaccine requirements
- Covid restrictions will dictate number of course offerings for 21-22 school year
- A social media blue print is being developed to help with overall marketing

Committee Reports

Enrollment (Fran Dingeman and Mary Fornabia):

- West Mountain event was a success. Approximately 40 families in attendance.
- A State of The School address has not been scheduled as of yet
- Discussions continue on possible Bowling Family Event for late April or early May
- Welcome Committee continues to reach out to new families
- Climate surveys will be sent out by end of the school year
- Partner schools have been contacted but student event has not been formalized
- Next Enrollment Committee meeting TBD

Advancement/Development (Dawn Martinez):

- Spring SCC Triple Crown 50/50 raffle ready to begin. Flyers are ready to be distributed. Tickets will be \$100 each. The drawing will take place live on YouTube on June 6th.
- David Fizer will be chairing golf tournament. Plans are in the works.
- Gala has been booked at the Holiday Inn for January 2022
- Event honoring former coach will be held at the school. Plans to incorporate this into an alumni event are being discussed.

Facilities (Joe Kilmade):

- New locks installed on school building and annex. Cameras and key fob type openers incorporated into the design.
- Meetings continue on parish center and kitchen construction. Plans are moving forward as scheduled.
- Wireless infostructure needs to be addressed. School will be looking into multiple funding sources (grants) to complete necessary upgrades

Mission Enhancement (Becky Stauffer):

- Rebecca Cronin and the junior class spearheaded a fundraiser to build a home in Haiti. Nearly all of the money was raised to successfully complete the project.
- Seniors will hold a reading of the Passion

Finance and Financial Aid (Michael Kondratowicz):

- Additional costs incurred due to Covid remain. Transportation for sports has been an added cost as well

- PPP loan forgiveness remains unclear. Diocese is reaching out to lending institution for further details
- School plans to apply for additional EANS funding
- Tuition arrears has not increased. Some delinquent payments have been made. Families have been contacted as well
- Financial aid for the 2021-2022 school year will be completed by April 16th. Applications will be reviewed and decisions will be made by June 30th. Aid award dollar amounts from Cabrini and Beacon of Hope will be known after April 15th
- Goal for 21-22 school year is to add more supportive classes if budget allows.

New Business

*Nominations (Dawn Martinez):

- Bill Darcy's application submitted to the Diocese for review
- Lisa Moser's application submitted to the Diocese for review
- Fr. James Ebert accepted invitation to join
- Jeffrey Pompa's application is awaiting Pastor referral

*Fran Dingeman gave an update on Career Day. 17 presenters confirmed. 20 is the goal. 70% of presenters are new this year. Virtual nature of event has opened up opportunities for varied presenters. Event date is April 23rd. Open to all 9-12 grade students. Presentations will take place in 30-minute increments. Schedule will be set for students who wish to participate. Thank you gifts will be sent to all presenters.

Old Business

No old business to discuss

Adjournment

Meeting was adjourned by Chairperson Dawn Martinez and a closing prayer was given by Fr. Chevalier. No executive session requested. The next general meeting will be at 5:00 on April 28th, via Zoom.

Minutes submitted by: Sandy Blanchard