

# **Saratoga Central Catholic School Board**

## **Meeting Minutes**

Wednesday, February 16, 2022

### **Opening**

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:00 on Wednesday, February 16, 2022 by Chairperson Mary Fornabia. Joe Kilmade gave the opening prayer. The meeting took place in person.

### **Present**

Mary Fornabia-Chair, Michael Kondratowicz,-Vice Chair, Sandy Blanchard-Secretary, Terrill Brown, Jeff Pompa, Lisa Moser (via phone), Bill Darcy, and Joseph Kilmade, school principal

### **Absent**

Fr. James and Laurie Tomita

### **Approval of Minutes**

A motion was made to accept the January 26, 2022 meeting minutes by Lisa Moser and was seconded by Bill Darcy. Minutes were unanimously approved.

### **Introduction of Guests**

Mary Fornabia introduced Sara Nucera. Sara spoke to the board regarding the mask policy in the school. Sara commented that a petition with 170 signatures had been signed stating that masks should be choice and not a mandate. Additional guests in attendance were Rebecca and Tom Cronin, Tony Nucera, and Ashley Campbell.

Principal Kilmade responded to Mrs. Nucera's concerns and requests by explaining that the mask mandate in schools had not yet been lifted by the State. He explained that the school and Diocese are obligated to enforce the mandate or risk fines and temporary shutdown. Principal Kilmade acknowledged the frustration and discussed how the school and diocese were working with health and state officials to move towards the mask optional policy.

### **State of the School Report: Joseph Kilmade, School Principal**

- 206 students currently enrolled
- Online application process is open to prospective families
- Online re-registration process for current families will be open by weeks end
- Tuition agreement will include all necessary fees
- Over 30 prospective families visited the school last month alone

- Heat issues are resolved and additional repairs have been made
- Applications look promising for new Technology position.
- Catholic Schools Week was successful.
- Mrs. Mulkern is set to return this spring. No date finalized yet.

### **Committee Reports**

#### Advancement/Development (Mary Fornabia):

- Alumni appeal in the works. Ms. Izzo is leading this effort. Should be out by mid-March. Diverse ways to give will be offered: ie, text/email
- Diocese has invested in a platform to make donating easier and more efficient

#### Enrollment (Sandy Blanchard):

- Meeting was held on 1/10/22
- Focus of the committee is on recruitment, retention, and marketing
- Tasks to focus on include development of an Enrollment master calendar, communication with partner school principals for collaborative events, finalization of mid-year and exit surveys, and decision around hosting of State of the School Address
- Next meeting to be held in March

#### Facilities (Bill Darcy):

- Remaining heating repairs will be made over February break.
- Search continues for a large vehicle to aid with transportation issues.
- Revision of cleaning contract will be taking place. Options include hiring in house.
- New tech cable hardware will be installed over February break
- Discussions on revision of transportation policy and fees underway

#### Mission Enhancement:

- Nothing to report

#### Finance and Financial Aid (Michael Kondratowicz):

- No Finance meeting held this month
- Financial Aid Committee met to set schedule

#### Nominations:

- Nominations are open and community members would be helpful to round out Board

### **New Business**

- Lisa Moser discussed uniform change and suggestions. She agreed to investigate options and present to Mr. Kilmade
- Discussion are taking place with a local company to create next year's Yearbook. This would be a lower cost option and better quality as well as offer more personalized options
- Sara Nucera gave update on the parent led Spirit Committee. There are currently 10 in group. Offering social gatherings for parents and families. Successful events so far with more on the way. March Madness Viewing Party is the next event planned

### **Old Business**

- None

### **Adjournment**

Meeting was adjourned by Chairperson Mary Fornabia and a closing prayer was given by Joe Kilmade.

Minutes submitted by: Sandy Blanchard