

**Saratoga Central Catholic School
Board of Trustees**

***Meeting Minutes
Monday October 30, 2023***

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:00 pm. Principal Signor led the opening prayer.

Present

Bill Darcy- Chair, Dan Kumlander - Vice Chair, Trish Dugan - Secretary, Chris Signor - School Principal, Nikki Hartmann, Jeff Pompa,

Absent: Fr. James Ebert, Lisa Moser, Rose Place

Approval of Minutes

A motion was made to approve the September 25, 2023 meeting minutes by Bill Darcy and was seconded by Dan Kumlander, the motion carried with two corrections.

State of the School Report: (Chris Signor, Principal)

- Chris Signor introduced Steve Rowland, Architect who presented photos via slide show to identify roof locations and repair. \$22,500 needed to retain Rowland Architect to assess, bid, design, review bids and sign off on completed project.
- Mr. Kelly will be joining forces at the school with Security Guard Chris Clark. Between 3-5 pm M-F, all doors will be secured and the building cleared. Direct after school supervision will now be offered during this time in Mr. Kelly's room. Security Guard Clark and Mr. Kelly will also be present and attend all SCC games as well as school functions.
- There was a safety meeting this month as well to catalog safety improvements.
- 196 Students currently enrolled as of Oct 4, 2023.
- In school Halloween costume contest this year will also include Notre Dame Bishop Gibbons along with Catholic Central.

1. Committee Reports:

a. Advancement and Development (Lisa Moser / Bill Darcy)

- No new business.

b. Enrollment and Retention (Nikki Hartmann)

- Aiden Lambert has been helping with exposure via social media and email.
- Campus visits up by 59 so far and open house was positive.
- Talk of video series for FAQ's to cover prospective families.
- Emails to alumni have increased and newsletters sent out to highlight success stories.
- Survey in June will focus on mission statement questions.

c. Mission Enhancement (Trish Dugan)

- Pat Douglass's notes were read.
- Discussion about creating a Mission Enhancement Committee: Liaisons and Chair will have monthly meetings to have discussion for cohesion to advance the school in its mission.
- Currently John Pikus, Joe McGhee, and Pat Douglass are facilitators along with Father James (off site).

d. Finance (Dan Kumlander)

- Still working on surplus up 30K.

e. Financial Aid (Dan Kumlander)

- Financial Aid up \$22K.
- Money coming in from donations offset by buses.
- Revenue up / Labor down

f. Nominations (Bill Darcy)

- No new business.

g. Facilities (Jeff Pompa)

- Roof - \$22,500 secured to retain Rowland Architects. Need timeline in order to approve.
- Bill Brooker starting Nov 1st to help with structure to fund roof repair estimated \$350K
- Boiler turned on and working, water is being softened.
- Chris Signor checks water levels on boiler daily.
- Flooring sealants applied for durability wear and tear will allow school to not have to pay \$13K / year for floors to be waxed.

Additional Agenda Items

1. Old Business

- Spirit Committee dissolved - PTSO was discussed.
- Staff Facilitator / Coordinator for student activities with 1-2 Parents per grade still in process.
- Dan Kumlander asked about BOT ratio. Bill Darcy stated that the BOT ratio is fluid and should not dictate future membership and asked if we restricting membership by the Diocese guidelines. Discussion was tabled for future board meeting.

2. New Business

- No New Business

Closing Prayer – (Chris Signor)

- Meeting was adjourned at 7:43pm. Principal Signor led the closing prayer.