

Saratoga Central Catholic School
Board of Trustees

Meeting Minutes
Tuesday September 20, 2022

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5:30pm.

Principal Signor led the opening prayer.

Present

Sandy Blanchard - Chair, Micheal Kondratowicz - Vice Chair, Bill Darcy - Secretary, Chris Signor - School Principal, Dan Kumlander.

Present via Zoom

Lisa Moser, Nikki Hartmann.

Absent

Fr. James Ebert, Terrill Brown, Jeff Pompa.

Approval of Minutes

A motion was made to approve the June 29, 2022 meeting minutes by Mike Kondratowicz and seconded by Dan Kumlander.

State of the School Report: Chris Signor, Principal

- Enrollment per budget is 204 students.
- Total Current Enrollment is 186 students - 38 of these students are new to the school...
 - 29 Sr., 25 Jr., 27 Soph., 37 freshman, 28, grade 8, 18, grade 7, 22 grade 6.
- Final version of the current budget has been delayed due to a Covid issue at the office of the Diocese and is expected soon. School will show a deficit of \$229K.
- \$200K in ERC money is expected shortly and will address current employee Pension and Health Insurance obligations.
- DILT obligation is \$50K.
- 3 tours scheduled in the next week for prospective new students.
- Expansion of tours throughout the school year is being discussed.
- Open House Events are tentatively planned for November (focus on Catholic School Students), January (focus on public school students) and early spring (focus on last minute enrollment option).
- Retention of students year over year is down by 60 students - 10 of which were 8th graders headed to Freshman year of high school.. Principal Signor has been in touch with some of these families seeking input regarding reasons for departure.

- Registration for the 2023 - 2024 School Year will begin in January of 2023 in an effort to streamline a more efficient enrollment and planning process.
- Changes to the Honor Roll procedures are being considered at this time. More information will follow.
- Changes to the school uniform are being considered at this time. More information will follow.
- A "Student Information System" is being employed in order to better communicate student's behaviors (both positive and substandard) to their parents. Principal Signor notes that the positive merits of this program have already allowed for some students to stand out in the school community for their benevolence!

Committee Reports

Advancement and Development

- Lisa Moser has agreed to chair this committee.
- Gala format may change and may be considered for different times of the year and / or possibly two, more focused events.

Enrollment and Retention

- Retention element has been added to this committee to assist in the school's student retention effort.
- Nikki Hartmann will chair this committee and is enthusiastic about bringing fresh and new ideas as the school year evolves.

Facilities

- Jeff Pompa and Bill Darcy will co-chair this committee moving forward so that Bill can split focus to some of the Executive Committee needs as well.
- Materials sampling of the roof has been completed and has confirmed the need for an asbestos abatement to be included in the Capital Project design quotation currently being prepared by Butler Rowland Mays Architecture.
- Heating system funding has been put in place and it is anticipated that work will begin in the near future so as to be prepared for the rapidly approaching heating season.
- Temporary roof repair measures taken this past summer seem to be holding up well.

Mission Enhancement

- Will report next at the October 2022 Meeting.

Finance and Financial Aid (Mike Kondratowicz)

- Dan Kumlander will be joining the Finance Committee.
- Lisa Moser will remain on this committee.
- Overall Fundraising is down - should rebound with some of the new fundraising efforts being discussed.
- Tuition in arrears is \$50K.
- New budget should come from the diocese in the near future and will be the focus of the October Finance Committee meeting.

Nominations

- There were no BOT nominations this month.
- Members are encouraged to nominate members for future BOT positions.

New Business

- Sandy Blanchard will recuse herself from any and all items related to Catapult Learning as she is an employee of this organization. This will avoid any potential conflicts of interest.

Old Business

- The sports transportation conversation, including a possible new vehicle purchase will continue in the future. There are no changes at this time.

Adjournment

- Meeting was adjourned at 7pm.
- Principal Signor led the closing prayer.