

Saratoga Central Catholic School
Board of Trustees
Meeting Minutes
Tuesday January 24, 2023

Opening

The regular meeting of the Saratoga Central Catholic School Board was called to order at 5pm. Father James led the opening prayer.

Present

Sandy Blanchard - Chair, Michael Kondratowicz - Vice Chair, Bill Darcy - Secretary, Chris Signor - School Principal, Terill Brown, Jeff Pompa, Dan Kumlander, Lisa Moser, Nikki Hartmann, Fr, James Ebert.

Present via Zoom / Phone - NA.

Absent - NA.

Approval of Minutes

A motion was made to approve the December 13, 2022 meeting minutes by Lisa Moser and seconded by Dan Kumlander.

State of the School Report: (Chris Signor, Principal)

- Current enrollment is 186 students.
- Re Enrollment began on January 3, 2023. New applications begin February 1, 2023. One third of the current students have already re enrolled.
- Budget and Tuition Rates have been fully prepared for BOT discussion and review at the current BOT meeting.
- There are NO cuts to course selection for the 2023 - 2024 academic year.
- A dual enrollment program with SUNY Adirondack will begin in the upcoming academic year. This in addition to the dual enrollment program at Hudson Valley Community College.
- A new internship program will be introduced within the upcoming 2023 - 2024 academic year. The Career Internship Program (ICAP) will be offered as a 4 credit program and part of the Business Department. Mr. Jay Kelly, Business Dept. teacher will coordinate this program. New pathways in both Business and Art will be offered as part of the ICAP program.
- The Safety Committee will meet at 6pm on 1/24 (date of current BOT mtg.) to update the SCC community on recent security enhancements as well as the progress of the ongoing discussions with both the City of Saratoga Springs Mayor's Office and Shelters of Saratoga as relates to the proposed Williams St. homeless shelter.

Committee Reports

Advancement and Development - (Lisa Moser)

- Gala Plans continue to move forward and the Gala is Scheduled for Thursday February 9, 2023 at Saratoga National Golf Club. Sponsorships at \$80K currently. Live and silent auction donations are successful - additional auction items are still being accepted.
- Cash raffle has begun - 1 ticket has been sent home to each family.
- The baseball team will be raising funds for their spring tournament trip to Disney World by taking part in the upcoming "Chowderfest", which will be held on Saturday, February 11, 2023.

Enrollment and Retention - (Nikki Hartmann)

- The "Saint for a Day" program will be reintroduced in an effort to enhance relationships with our sister schools and identify prospective new students. Pat Douglas has agreed to take the lead on this with a goal of offering the opportunity to visit SCC to 4th graders at St. Clements and then offering this opportunity to the same students next year as 5th graders.
- A comparative research study has been undertaken by the Enrollment Committee. Each committee member will research another school via their website and they will report their findings at the February meeting.
- Conversations related to increasing family engagement in the school community will continue at the next committee meeting.
- Heather Bott is working with Principal Signor in an attempt to streamline the "New Student" application package.
- The next Enrollment Committee meeting is Scheduled for Wednesday February 1, 2023 at 5:30pm at SCC.

Mission Enhancement - (Terill Brown)

- Peer Ministry retreats being planned.
- The new mass schedule will consist of two separate masses - one for the middle school students, and then one for the high school students. This will allow for the varied student age groups to better focus on the importance of coming to mass together. This mass schedule will begin on January 25, 2023.
- With the new mass schedule, Fr. Kyle has begun to train middle schoolers to serve as lectors and eucharistic ministers at mass.
- Mr. Pikus has offered an alternative to seniors who ask to "opt out" of attending mass. These seniors will have the opportunity to say the Rosary with him during mass times.

Finance and Financial Aid (Mike Kondratowicz)

- A review of the November Financial Statements notes some over budget line items in the areas of substitute costs, cleaning services, and vehicle upkeep. Utility costs look good in light of rising energy prices. The Technology Grant utilization was discussed relative to recent purchases of a television and smart board.
- Collection of tuition in arrears continues to progress. Policy regarding tuition in arrears is being followed.
- Discussion regarding the ERC funds has been postponed until February.
- Budget, tuition rates, and discounts for the upcoming 2023 - 2024 academic year have been prepared for SCC BOT review and voting at the current BOT Meeting.

- Tuition and registration fees as proposed, approved by Mike Kondratowicz, Seconded by Lisa Moser all with unanimous BOT approvals are as follows...
 - Middle School Tuition - \$8500.00
 - High School Tuition - \$11,200.00
 - Registration Fee - \$125 per student - Note: No approval required.
- Middle and High School Activity Fees have been rolled into tuition rates for the 2023 - 2024 academic year, approved by Fr. James, seconded by Jeff Pompa all with unanimous BOT approval.
- School Employee Discount increases to 100% for all current staff (all at min 5 years). New employees' discount will begin at 20% and this discount will increase on a graduation scale until the employee reaches the 5 year mark. Discount adjustment was approved by Mike Kondratowicz and seconded by Fr. James all with unanimous BOT approval.
- Diocesan Employee Discount - Remains at 20%.
- Multiple Child Discount remains at 10%

Facilities - (Bill Darcy)

- Decisions regarding the roof replacement proposal will need to be made soon if a summer 2023 roof replacement of the school is going to happen.

Nominations

- There were no BOT nominations.
- Board Chair Sandy Blanchard will be presenting candidates for BOT membership shortly. Sandy has encouraged current BOT members to suggest candidates as well.

New Business No new business.

Old Business: No old business.

Adjournment Meeting was adjourned at 6pm. Fr. James led the closing prayer.