

**Saratoga Central Catholic School  
Board of Trustees**

***Meeting Minutes  
Monday, November 25, 2024***

**Opening**

The regular meeting of the Saratoga Central Catholic School Board was called to order at 4:41 pm. Principal Signor led the opening prayer.

**Present**

Dan Kumlander- Chair, Trish Dugan - Secretary, Chris Signor - School Principal, Steve Benton, and Rose Place were present. Jeff Pompa - Vice Chair, Lisa Moser, Mike Lenz and Father James Ebert were absent.

**Approval of Minutes**

The board minutes were approved via a text approval yes vote from Mike Lents to allow for a quorum.

**State of the School Report: (Chris Signor, Principal)**

- Principal Signor discussed the budget and how some line items had doubled. The finance committee will need to go line by line to identify and review any discrepancies with forensic accounting. The reports from the diocese were late and the concern was the amount budgeted is over \$20k in labor. Budgeted salaries were reviewed. The accruals may not be accurate as the actual cost has doubled. Both administration and instruction is up from the budget projection. Budgets from June and September will be compared to see if it is a benefit issue. Dan Kumlander will now be able to examine the details of payroll.
- A school wide NYC Trip has been planned in early December for both the middle school and high school students. All staff that will not be attending the school wide field trip will be participating in a Professional Development Day. This will be part of our Cognia training as curriculum writing and catapult learning will be the topics covered.

**Committee Reports:**

**a. Enrollment and Retention (Nikki Hartmann)**

- Nikki Hartmann reported to Chair Dan Kumlander that the St. Mary's Ballston Spa "Saints for a Day" is back on the calendar and was moved up to December.
- Enrollment at SCC is 210 currently.
- Communication with sister schools continues.
- Current Graduating Class – 31
- Current 6<sup>th</sup> Grade Class – 25
- Aiden Lambert continues to promote and strengthen relationships with local media outlets, particularly Saratoga Today, which has featured the school 5 or 6 times already this school year. Social media performance is doing well. Numbers are up in viewership.
- Media Day is set for 11/27 where students in social media content class will be working on pictures to promote winter sports teams.

## **b. Mission Enhancement (Trish Dugan)**

- The campus ministry report was submitted by Pat Douglass. The peer leaders continue to lead morning prayers and pledge. They are also writing their own prayers according to the days in the Liturgical calendar. In November, 11<sup>th</sup> graders went on a retreat to Siena College and mass was celebrated in the Grotto. The 8<sup>th</sup> grade also had a retreat in the Parish Center on Nov 14<sup>th</sup> on Respect.
- The Service Club has already completed seven events with the last being the Polar Plunge in Lake George. The club has grown to 52 members.
- The campus calendar for November will include Thanksgiving Mass on 11/26. In December, there will be a 2<sup>nd</sup> Grade retreat at St. Mary's School, Ballston Spa, on 12/9 Mass will be celebrated for the Solemnity of the Immaculate Conception, 12/11 is Saints for a Day, as St. Mary's School, Ballston Spa will be spending the day with SCC following their own class schedule. On 12/18 The Living Nativity – Christmas Pageant will be performed at St. Mary's School, Ballston Spa for grades K-5<sup>th</sup>. On 12/19 Mass will be celebrated for Stations of the Crib. This will be performed by SCC's 6<sup>th</sup> and 7<sup>th</sup> grades.
- Religion / Theology Report from Rita Penny  
6<sup>th</sup> grade continues to study the story of Moses, writing and performing a short play about the freeing of the Israelites in collaboration with Mrs. Isele and Writers Workshop. 7<sup>th</sup> grade will continue to focus on study of Jesus preaching, parables and Jesus' message of love. 8<sup>th</sup> grade will be studying the Church Fathers. Students will be studying the First Council of Nicaea and Eucharistic celebrations in preparing to study the Mass. 9<sup>th</sup> Grade will be wrapping up the study of the Incarnation. Students will continue to learn about historical effects and influences on Jesus' life as well as the Church's role in preserving history and the message of Jesus.
- Theology Report from Tom Horn  
10<sup>th</sup> grade will be learning Models of Church, Structure of Church, Marks of Church, Vatican II and Church Christianity Tales Root New Testament, Growth of the early church and worship. Theology 11 will be learning about the Sacramental Nature of the Church, Sacramental Economy of Salvation and what happen in the Sacraments: Baptism, Confirmation and Eucharist. Theology 12 will be learning about Social Persons called to justice, what is justice and various justice topics, Catholic social teaching definition and history, roots, Scriptural roots and justice in sacred traditions along with Catholic social teaching in a modern world.

## **c. Finance (Dan Kumlander)**

- The balance sheet is materially the same as last year through October including cash balances. The increase in budgeted labor of \$22k that was left out of the budget is being examined by the Diocese. We are working closely with the diocese for resolution.
- The cashless lunch system is working great. Revenues have doubled through October compared to same time last year. Internal controls have been implemented to help with accounting.
- A new system for collecting basketball game door receipts is under review. Various groups will collect at the door. The group volunteering will receive half of all receipts for fundraising. \$3,500 has been budgeted for the boys' and girls' basketball games per the budget.
- Gym rental has been budgeted at \$10k and we are already nearing that number.

## **d. Facilities (Jeff Pompa)**

- Jeff's son (miles) was born yesterday, so he is tending to his family today. The BOT is super happy for the Pompa's and their new addition.
- Roof is not leaking and is holding up currently.
- Boiler is working well.

## **Additional Agenda Items**

### **1. Old Business**

- None

### **2. New Business**

- None

### **Closing Prayer – (Chris Signor)**

- There was a motion to adjourn by Steve Benton and seconded by Rose Place. The meeting was adjourned at 5:31 p.m. Principal Signor led the closing prayer.