

Saratoga Central Catholic School
Regular Meeting of the Board of Trustees
5:00 PM on April 30, 2024

Present: Dan Kumlander (Chair), Christopher Signor (Principal), Nikki Hartmann, Jeff Pompa, Lisa Moser, Stephen Benton, Michael Lenz, Coach Lambert

Absent: Rose Place, Rev. James Ebert and Trish Dugan

Chair Kumlander filled in for note taking for Board Minutes

The meeting was called to order by Mr. Kumlander at 5:00 PM

Principal Signor led the BOT in an opening prayer.

State of Athletics: Coach Lambert provided a report on the athletic programs offered at the school. He then reported on the soccer programs (boys and girls), focusing on sustainability of the programs and the potential for injury for our student athletes participating in the program based on the past few years of soccer seasons. He provided the board a list of boys and girls signed up for next years soccer season and explained the struggles he is having due to lack of athletes signed up because of low numbers when you break the teams into modified and varsity considering you need 11 players on the field. Coach Lambert reported that he will continue to navigate the upcoming soccer season to determine an outcome the is safe and fair for all participating. A few board members mentioned, including Board Chair Kumlander, that athlete safety and finishing the season are important to the overall athletic program of the school.

Coach Lambert also reported to the Board, that all costs related to the boy's baseball program for spring training are paid for by fundraising performed by the boy's baseball program and no school funds are used for boys baseball spring training. Coach Lambert said that each sports' coach is responsible for fundraising for their program. The Board mentioned that it would be good practice for Coach Lambert to share his expertise on fundraising to any coach that would be interested in pursuing extra funds for their sprots program. Coach Lambert agreed on the concept.

Minutes: The minutes of the February 27, 2024, and March 26, 2024, regular meeting were distributed for review prior to this meeting. The minutes were accepted after two spelling changes are to be made on the March minutes of Nikki Hartmann's and Dan Jaromin's last name references in the report. Ms. Place made a motion to accept the minutes as written, seconded by Mr. Kumlander. A vote was taken, and the motion was approved unanimously.

State of the School (Presented by Principal Signor):

Upcoming teacher changes: Mr. McGee and Mr. Walajtys will be pursuing careers outside of the Saratoga Central Catholic School next year. Nichole Mulkern will be needing time off for pregnancy.

Mr. Pikus will be teaching forensics next year and the search is on for a new chemistry teacher.

Cognia reaccreditation program: June 4 and 17 will be professional development days for teachers to be brought up to speed on the new education assessments and accountability systems under the Cognia program for education.

Branding: Principal Signor is exploring new policies to help increase the positive branding of the school. This will include – Acceptance policies for new student enrollment: Entrance exam, separate acceptance for middle school and high school (must reapply from middle school to high school), attendance requirements, behavior requirements, letter of acceptance required from prior school principal, guidance counselor and or teacher, approval of admission from diversified committee of school staff. There will also be different periods for acceptance – Early acceptance to allow for 3 Diocese scholarships; Pre-admission; Normal admission and Rolling Admissions. Each admission category will have a separate level of guidelines.

Committee Reports:

Advancement (Ms. Moser (chair):

Gala: Ms. Moser reported gross proceeds to date are \$143,000.

50/50: Ms. Moser also reported that the 50/50 raffle fundraiser will be extended through the golf tournament to be held on May 24, 2024.

Golf tournament: Ms. Moser reported that more golfers and auction items are needed for the tournament to be held at McGregor Links on Friday, May 24, 2024.

Enrollment (Ms. Hartmann, Chair):

- There are 203 student enrolled as of today.
- There are 26 new applicants and 4 more in process for next year.
- As of today, there are 14 rising 6th graders enrolled compared to our current 24 6th graders. 11 are from St. Clements and 2 are from St. Mary's.
- 162 out of 174 eligible current students are re-enrolled as of today.
- The committee will share the results of the current parent survey at our May 28th Board meeting.
- There is a limit of 40 students per grade. The rising 11th graders includes 37 students.

Finance Report: (Mr. Kumlander, Chair)

1. Tuition (net of aid) year-to-date increased 12.5% from same period last year.
2. Deficit through 9 months at \$44,675 compared to deficit of \$214,984 for same 9-month period last year. Deficit still due to timing – still on pace to meet or exceed updated annual budget surplus of \$49,600. Our budgeted deficit through March is \$41,213. We are only off budget by \$3,462. Difference is due to timing on Gala receipts – not all collected on March 31, 2024. Budget on March 31, 2024, included all revenues from gala.
3. Chris and I have not met with cafeteria person yet. The year-to-date loss has dropped from the reported 8-month loss of \$13,500 to a 9-month loss of \$11,500.
4. Labor and benefits over same period last year as a percentage of Tuition is 92.5% for 9-months ended March 31, 2024, versus 112% for 9-months ended March 31, 2023.

Facilities (Mr. Pompa)

- A. Steve Rowland has the dated and signed contract for the roof. Principal Signor met with Steve Rowland. Steve Rowland is bidding out the project. Principal Signor has asked the Albany Diocese for financial assistance. Ms. Moser is looking for details on accounting of funds already spent to Steve Rowland and determination of what work product/report we own.
- B. Principal Signor and Jay Kelly are writing a grant for submission to National Grid to replace all valves relating to the boiler and heating system.

Old Business (none)

New Business (none)

Closing Prayer: Mr. Signor led the BOT in a closing prayer.

Adjournment: A motion was made by Mr. Kumlander, seconded by Ms. Hartmann to adjourn at 6:50. Motion passed unanimously.