

**Saratoga Central Catholic School
Minutes of the Meeting of the Board of Trustees held on October 16, 2014**

Members in Attendance:

**Stan Weeks, Chairman
Mary Gavin, Secretary
Jenn Claeson
Kathy Carson
Michael Naughton
Dan Shea**

Other Attendees:

**Thomas Gould
Becky Stauffer, teacher at St. Clement's Regional Catholic School**

The meeting was called to order by Dr. Weeks.

- Dr. Weeks offered a prayer.
- Mr. Naughton made a motion to approve the minutes of the September meeting. The motion was seconded by Ms. Carson and unanimously approved.

State of the School Report was presented by Dr. Weeks on behalf of Mr. Lombard

- Enrollment is 237 (an increase of 2 over last month).
- NHS acceptance letters will be sent out on October 17th. Induction will be on October 29th at St. Peter's Church at 6 pm.
- Discussions were held with the Superintendent regarding reimbursement from the Diocesan Contingency Fund for overages related to tree removal and façade repairs.
- Discussions are being held with Student Styles regarding the cost of uniforms.
- Office and classroom relocations are underway. The Business Office is now located on the ground floor and the 6th grade classroom should be ready next week.
- Code Blue believes they have a location for their program this year that is NOT the St. Peter's Parish Center.
- Lights have been installed in the front of the school. Dan Shea reported that a sod donation has been received to sod the area around the lights. Dr. Weeks reported that ten volunteers from the Knights of Columbus will be staining the foundation base this Saturday. The board extended their thanks to the Knights for their time, effort and commitment to SCC.
- The Golf team had an undefeated season as the Section II Class C/D Champions
- The Girls' Soccer program had their first win yesterday in overtime vs Northville

A discussion was initiated regarding the school's policy regarding tuition assistance to children of staff and Diocesan employees. Since the principal was not present, the board chose to defer this issue until the following meeting.

Dr. Weeks distributed a page from the 2014 issue of Welcome Home Magazine which included a chart on the college placement and college preparatory scores of Saratoga County High Schools. Saratoga Central Catholic reported the highest percentage of students attending 4 year colleges, and the highest SAT scores in Reading/Writing and Mathematics.

Capital Campaign Committee

Mr. Gould reported that planning for a recognition ceremony is underway. Ms. Claeson suggested that thank you notes be sent out quickly. Mr. Gould agreed to follow-up on the thank you notes.

Enrollment

- Mr. Naughton reported that the Enrollment Committee meets every-other-month and this was an off month. He reported that there is an open house scheduled for November. A recommendation was offered by Mrs. Stauffer that the school tours during the Open House be led by adult-student pairs, rather than students alone.

Development

- Mr. Benton was not in attendance but has provided a report to the board by email.

Facilities Committee

- Mr. Shea reported that the foundation at the front of the school has been power-washed and repaired and will be stained by the K of C volunteers on Saturday. The balance of the building will be repaired and power-washed in the Spring.
- Photographs of the school upgrades will be taken in the front of the school on Tuesday. The photographs will accompany a press release. A draft release was provided to the board for review.

Finance Committee

- Dr. Weeks presented the report of the committee in Mr. Leone's absence. The first item on the report was a report of the potential availability of Diocesan Contingency funds as previously reported in the Principal's Report.
- The school has secured a contract to rent gym space for five years, renewable annually. Dr. Weeks suggested that further discussion be held regarding the school's security during rental periods.

Mission Enhancement Committee

- Dr. Weeks presented the committee report. The committee has defined its goals.
- The mission statement is under review. He reported that Mrs. McHale agreed to draft an updated statement for the Committee's review.
- The Committee is discussing whether school mass/church services should occur twice per month, perhaps alternating a mass with a prayer or rosary service. Mrs. McHale will discuss possibilities with Mr. Lombard.
- The committee reported on an article from Momentum, a national publication of the National Catholic Education Association which recommends incorporating Religion and Arts into the standard STEM curriculum, to create STREAM. They will be focusing on this in future meetings.

Financial Aid Committee

- Ms. Gavin reported that the committee did not meet this month.

School Liaison Reports:

- Mr. Leone was not in attendance to report on SMSA.
- St. Clement's board meeting will be on October 21.
- St. Mary's meeting is next week.

Nominating Committee (report presented after Mr. Gould and Mrs. Stauffer were excused from the meeting)

- Dr. Weeks presented a report of the Nominating Committee in Mr. Leone's absence. The committee recommended Mrs. Becky Stauffer be invited to join the board, subject to Diocesan approval. Dr. Weeks moved that the board invite Mrs. Stauffer to join, subject to the approval of the Diocese. Mr. Shea seconded the motion. The board unanimously approved the invitation.

Dr. Weeks presented a letter from Mark Phillips, a trustee of the Church of St. Peter's regarding the proposed parking garage on Hamilton Street advising the board that the Church team is working with the developer of the garage to be sure the impact on our playing field is addressed.

At **8:36**, the meeting was adjourned with a prayer offered by Dr. Weeks.

Future Meeting dates:

Board meetings will be held on the third Thursday of each month at 6:30 pm in the school.