

Saratoga Central Catholic School Board

Meeting Minutes Thursday, May 14, 2015, 6:30 PM Room 201

Meeting was called to order at 6:40 pm

Members in Attendance:

Dr. Weeks, Chairman

Jerry Leone, Vice Chairman

Fr. Tom Chevalier

Lew Benton

Jenn Claeson

Kathy Carson

Dawn Martinez

Becky Stauffer

L. Stephen Lombard, Principal

- Opening prayer was given by Dr. Weeks
- Approval of Minutes from the April 23, 2015 meeting was motioned for approval by Kathy Carson, seconded by Becky Stauffer, and unanimously approved.
- The State of the School Report was given by Mr. Lombard
 - Current enrollment is at 240. With current applications for the fall, Mr. Lombard is expecting enrollment of 250 for the fall 2015.
 - Tuition in arrears was discussed
 - Class of 2015 – 34/36, (94%) Students have been accepted to a college or Merit scholarships totaling over 6.6 million.
 - 2015-2016 Budget – Mr. Lombard is Meeting with Jo Ann Gamello early next week.
 - Giving Day – 240 students at 38 sites
Bishop Scharfenberger spent much of the day with the students.
 - Volunteers – Virtus trained and background check – price for a background check is said to increase next year from what is now \$8-\$20 and will increase to \$80 per person.
 - Sports – Varsity Baseball Team ranked # 1 class B school in NYS. Varsity Softball qualified for sectionals.
 - Please continue to keep Bridget Holmes in your prayers.

- Advancement/Development Committee Report was given by Lew Benton
 - Met on May 13th.
 - The second edition of the Alumni Newsletter (2300 copies) will go out shortly.
 - Diocesan Dash to benefit Beacon of Hope will occur on June 2nd in Albany
 - Alumni Appeal has thus far received a little over \$40,000 from this year's appeal.
 - Dave Mathews concert ticket drawing is on May 29th to benefit the Mantia Family and their medical expenses for their son's surgery.
 - Strategic Development Plan was drafted to be used by the development committee as a guide and to benchmark progress during the course of any fiscal year. These goals and objectives are set for a course of 5 years. This plan will be submitted to the Board for approval.

*Finance Committee Report was given by Jerry Leone

- Has not met as a committee yet. Awaiting a meeting until Steve meets with Jo Ann regarding next year's budget.

Nominating Committee Report was given by Jerry Leone

- Meeting Monday night to interview Erin Callahan who is an Alum of the school and a lawyer here in town.

Mission Enhancement Committee Report was given by Jenn Claeson

- The committee met to discuss plans for next year and in doing so would like input from families. The Committee made a brief survey to be attached to a few weekly email newsletters, which would get an idea of what families are looking for in regards to spiritual growth for their families and children. A copy of the survey has been emailed to Mr. Lombard and the committee awaits his approval.
- The committee is also seeking Mr. Lombard's input on their suggestion that summer reading requirements of the students involve one Christian/catholic reading option as well as a literary choice of the ELA teachers.

Strategic Plan Report was given by Dawn Martinez

- Mrs. Martinez would like the Board's feedback regarding her draft of the Strategic Plan Report. Anything to be added should be sent to her as soon as possible.
- The strategic plan she is working on is to eventually be combined with the one Lew Benton is working on.

- One of the suggestions she made was to use the Parish Center cafeteria and then free up our cafeteria for classrooms. This could also help with our enrollment increasing and our space needs.
- Dawn explained one of the areas of the Strategic Development Plan that will be added is “Technology”. She consulted an I.T. person from her bank and got his opinion on where we are in comparison to other schools. He listed some, and many at the meeting expressed our need to be progressing in the area of technology.

School Liaisons

- The principal at St. Mary’s – St. Alphonsus is retiring and a committee is formed to interview. Their board meeting focused on this issue.
- Dr. Weeks reported that St. Clement’s has not had a meeting since our last meeting. Dr. Weeks asked for responses on the combined schools board meeting this past month with St. Mary’s-St. Alphonsus, St. Clement’s, and St. Mary’s Board Members and staff. Becky Stauffer expressed it was very advantageous and an important experience. Fr. Tom expressed his desire for more discussion on a comment regarding the relationship with priests and catholic schools. Fr. Tom pointed out that during Catholic Schools Week, no students from our school came to speak at St. Peter’s.

Closing Prayer was given by Fr. Tom

The Meeting was adjourned at 8:00 pm.