

Saratoga Central Catholic School
Minutes of the Meeting of the Board of Trustees held on August 13, 2015

Members in Attendance:

Stan Weeks, Chairman
Michael Naughton, Vice Chairman
Mary Gavin, Secretary
Lew Benton
Erin Callahan
Fr. Tom Chevalier
Fran Dingeman
Jerry Leone
Dawn Martinez
Becky Stauffer
Dan Shea
L. Stephen Lombard, Principal

Other Attendees: Tom Gould

The meeting was called to order by Dr. Weeks.

- **Fr. Tom offered a prayer.**
- **Dr. Weeks distributed the agenda.**
- **Mr. Lombard distributed the Momentum magazine to those members of the board who do not receive the magazine at home.**
- **Mr. Lombard distributed a 2015 yearbook to each board member.**
- **Mr. Shea made a motion to approve the minutes of the June meeting. The motion was seconded by Mrs. Stauffer and unanimously approved.**

State of the School Report was presented by Mr. Lombard

- **Mr. Lombard reported that opening day enrollment is anticipated to be 258.**
- **Mr. Lombard reported that at the end of July Mr. Lambert received notice that SCC achieved Scholar/Athlete School of Distinction status (our varsity teams have a grade point average greater than 90.0).**
- **All faculty positions other than one have been filled. Mr. Lombard will interview three candidates next week for that position.**
- **46 students took August Regents exams**
- **Fall sports begin on Monday, August 17th for football, soccer, cross-country, volleyball and golf.**
- **Mr. Lambert hosted a CPR and AED course for our coaches.**
- **Staff development meeting and a new teacher mentoring program will be held on September 1. Diocesan-wide staff development will be held on September 2.**
- **Meet the teacher night will be held on Tuesday, September 15, from 6:00 – 8:00 pm**

Mr. Benton asked Mr. Lombard to find out whether the local newspapers would report on the Scholar/Athlete School of Distinction status.

Strategic Plan Committee

- ✓ Mrs. Martinez asked the board to review and provide comments on the second draft of the Strategic Plan.
- ✓ Mr. Lombard indicated that he would be asking the staff for their input on the plan.

Finance Committee

- ✓ The 2014-15 year-end financial statements are not yet complete, but Mr. Leone reported that we will conclude the year with a deficit of somewhere between \$3,000 and \$9,000
- ✓ The 2015-16 academic year budget is underway. Mr. Leone reported that the Finance Committee will do an in-depth review of the budget in early September and plan to present the budget to the board for approval at the September meeting.

Facilities Committee

- ✓ Mr. Shea provided a report from the Facilities Committee meeting of August 10 which included current projects and planned projects.
- ✓ Projects at hand include:
 - Foundation repair and upgrade is underway
 - Paver stones at drop off area are planned
 - Enhancements to landscaping are planned
 - New railings for the north side ramp between Broadway and the parking lot are planned
 - Carpet replacements at entry way and on each floor are planned
 - Gym floor has been refreshed

Financial Aid Committee

The committee has not met since our last meeting. Ms. Gavin reported that she and Mr. Lombard would evaluate anticipated and actual financial aid awards and report variances to the board.

Development Committee

No meeting has been held since June, but Mr. Benton provided a report of the net results of each of the fundraisers for the 2014-15 academic year.

Mrs. Martinez reported on plans for the Winter Gala, and distributed underwriter solicitation letters to the board for distribution.

Mission Enhancement Committee

- ✓ No meeting has been held. Dr. Weeks will begin chairing the Mission Enhancement Committee.

Enrollment Committee

- ✓ No meeting has been held since our last meeting. Mr. Naughton commented on the improved enrollment and thanked both Mr. Lombard and the board for their participation in the improvement.

Nominating Committee

- ✓ **Mr. Leone asked the board to provide the name of potential board candidates**

Committee Assignments

- ✓ **Dr. Weeks asked for volunteers for the school liaisons to St. Clement's, St. Mary's in Ballston Spa and SMSA.**
- ✓ **Ms. Gavin will take St. Clement's for the first half of the school year and Mrs. Martinez will take it the second half of the school year.**
- ✓ **Dr. Weeks, Mr. Lombard and Mr. Naughton agreed to cover St. Mary's.**
- ✓ **Mr. Leone will cover SMSA**

Dr. Weeks distributed a listing of committee assignments for the 2015-16 academic year.

Dr. Weeks distributed a comparison of enrollment and financial performance for the academic years from 2003 through 2015.

At 7:57 p.m., the meeting was adjourned with a prayer offered by Fr. Tom.

Future meeting dates will be published after Mr. Lombard reviews the 2015-16 school calendar.