

Saratoga Central Catholic School
Minutes of the Meeting of the Board of Trustees held on April 23, 2015

Members in Attendance:

Stan Weeks, Chairman
Mary Gavin, Secretary
Fr. Tom Chevalier
Jenn Claeson
Kathy Carson
Fran Dingeman
Dawn Martinez
Michael Naughton
Becky Stauffer
L. Stephen Lombard, Principal

Other Attendees: **Michael Pizzingrillo, Superintendent of Schools**
 Steven Towne, Liaison from Diocesan School Board

The meeting was called to order by Dr. Weeks.

- Dr. Weeks offered a prayer and distributed the agenda.
- Mr. Naughton made a motion to approve the minutes of the March meeting. The motion was seconded by Mrs. Carson and unanimously approved.
- Dr. Weeks asked the board to introduce themselves to the Superintendent.
- Mr. Pizzingrillo presented the board with a summary of the principal's three-year evaluation process, as opposed to the principal's annual evaluation process. Mr. Lombard was excused from the meeting while board members completed evaluation forms.
- Dr. Weeks reminded the board of next week's joint board meeting with the boards of our feeder schools.

State of the School Report was presented by Mr. Lombard

- Enrollment is 240 (no change from last month).
- Mr. Lombard reported on new student applications compared to last year. We have received 54 applications to-date this year versus 43 at this time last year.
- Mr. Lombard reported that we have now gone to a wait list for 6th and 7th grades. There are two sections for each of these classes which are fully-enrolled.
- Mr. Lombard reported that re-registrations of current students is currently 91%. While that is a very strong number, he expects it to improve between now and the end of the academic year.
- Mr. Lombard reported on tuition in arrears. He reported that the amount in arrears increases and declines month-in and month-out.
- Mr. Lombard reported that about 86% of our seniors have reported college acceptances to-date, with scholarship offerings of more than \$6.2 million. Mr. Lombard expects that the acceptance percentage and scholarship number to grow.
- Mr. Lombard presented the Risk Management Report which was prepared by the Catholic Mutual Group.

- Mr. Lombard advised the board that our updated website is now live. It includes an on-line digital library of the creative works of SCC students.
- Mr. Lombard encouraged the board to attend the Spring Play “Zombie Prom” which is being performed this weekend.
- Mr. Lombard reported that the Beacon of Hope Gala is Friday, April 24th at the Albany Country Club.
- Mr. Lombard reported that SCC teams placed very well in the Odyssey of the Mind competitions, including representation at the state finals. Our teams finished in 8th place (w teams) and 11th place. Mr. Lombard reported that making the top ten at the state competition is very impressive.
- Mr. Lombard reported that the mock trial team won the county championship and will move on to compete in regional competition this Saturday.
- Mr. Lombard reported on the records of our spring sports teams. All teams have winning records. He also reported that the track and field team (which is new this year) has 35 students participating.
- Mr. Lombard reported that the Jr/Sr prom is being held May 2nd at VanPatten Golf Club

Dr. Weeks asked Mr. Lombard about uniforms. Mr. Lombard reported that Student Styles will be coming in next Tuesday.

Mrs. Stauffer asked how many students opted out of the standardized state exam. Mr. Lombard reported that about 1/3 of our students opted out.

Mrs. Martinez presented a draft Strategic Plan.

Mr. Pizzigrillo suggested we seek New York State Learning Technology Grants in partnership with a public school. Mrs. Claeson agreed to pursue this.

Enrollment Committee

- Mr. Naughton reported that the committee met to review the results of the recent open house, and that they will have one more meeting before the end of the school year.

Development Committee

- Dr. Weeks presented a report which Mr. Benton provided to him.
- Gala results were approximately \$5,000 below budget.
- Mingle on the Avenue event was successful and we are grateful to them for this event.
- Golf Tournament is tracking very close to budget.
- We are hopeful that the Alumni appeal yields the budgeted amount.

Dr. Weeks reported that he and Mr. Benton met with Congresswoman Woerner to learn about the New York State Education Tax Credit.

Mrs. Martinez reported that next year’s gala will be at the Excelsior on a Saturday night (January 30th), with a reduced ticket price.

Facilities Committee

- Mr. Shea was not present, and no report was presented.

Financial Aid Committee

- Ms. Gavin reported that the committee will meet when the FACTS data is finalized.

Finance Committee

- Mr. Leone was not present, but Dr. Weeks distributed a report to the committee.
- Our current projections reflect a \$4600 deficit, but we anticipate that will be brought up to breakeven by year-end.
- The budget process for next year will begin in May, with the plan of presenting a budget to the board in June.

Nominating Committee:

- Mr. Leone was not present, but Dr. Weeks reported that the Committee has a potential board candidate with whom they will meet prior the next board meeting.

Mission Enhancement Committee

- Ms. Claeson reported that the committee will meet when the draft mission statement is finalized.
- Ms. Claeson reported that the Committee is considering the formation of a new after school club. Further report will be provided.

School Liaison Reports:

- Dr. Weeks reported that SMSA is seeking a new principal, as the current principal is retiring.
- Dr. Weeks reported that St. Clement's is moving ahead with a STEM classroom. The Spring Ball was a very successful fundraising event. Next year, St. Clement's will add a Vice Principal position.
- Mr. Shea was not present and so no report was given of the St. Mary's board meeting.

Mrs. Stauffer reported that the STEM fair at St. Clement's is next Thursday, April 30th.

Mr. Naughton suggested we actively determine that we will be prepared to meet the demands of the students who come to SCC from St. Clement's as it relates to STEM. Mr. Towne suggested we meet with the STEM team from St. Clement's.

At 8:43 p.m., the meeting was adjourned with a prayer offered by Fr. Tom.

Future Meeting dates:

May 14th

June 11th